

**SKILL BASED PAPERS FOR FYUP  
(POLITICAL SCIENCE)**

**UNDERGRADUATE PROGRAMME  
(Honours/Honours with Research)**

**NAGALAND UNIVERSITY**

**2023**

**SEMESTER - 1**  
**Course No: POL/H/SEC-1**  
**Course Title: Legislative Support**

**Aim of the course:** The objective of the paper is to acquaint the student broadly with the legislative process in India at various levels, introduce them to the requirements of peoples' representatives and provide elementary skills to be part of a legislative support team. This course will build their skills and deepen their understanding of the political process.

Total Credits = 3		Total Marks = 100
SL.NO	COURSE CONTENT	
Unit 1	Powers and Functions of People's Representatives at different Tiers of Governance a) Members of Parliament, b) State Legislative Assemblies, c) Functionaries of Rural and Urban Local Self Government from Zila Parishads/Municipal Corporation to Panchayat/Ward	
Unit II	Supporting the Legislative Process a) Law Making Procedure b) Role of the Standing Committee in reviewing a Bill, c) Legislative Consultations d) Amendments to a Bill e) The Framing of Rules and Regulations	
Unit III	Supporting the Legislative Committees a) Types of Committees b) Role of Committees in Reviewing Government Finances, Policy, Programmes, and Legislation	
Unit IV	Reading the Budget Document a) Budget Process b) Role of Parliament in reviewing the Union Budget c) Railway Budget d) Examination of Demands for Grants of Ministries e) Working of Ministries	
Unit V	Support in Media Monitoring and Communication a) Types of Media and their Significance for Legislators. b) Basics of Communication in Print and Electronic Media.	

**Suggested Readings:**

Madhavan, M.R. & N.Wahi Financing of Election Campaigns PRS, Centre for Policy Research, New Delh, 2008:

[http://www.prsindia.org/uploads/media/conference/Campaign\\_finance\\_brief.pdf](http://www.prsindia.org/uploads/media/conference/Campaign_finance_brief.pdf)

Vanka, S. Primer on MPLADS Centre for Policy Research, New Delhi, 2008. can be accessed on: <http://www.prsindia.org/parliamenttrack/primers/mplads-487/> Kalra, H.

Public Engagement with the Legislative Process PRS, Centre for Policy Research, New Delhi, 2011. can be accessed on

<http://www.prsindia.org/administrator/uploads/media/Conference%202011/Public%20Engagement%20with%20the%20Legislative%20Process.pdf>

Government of India (Lok Sabha Secretariat) Parliamentary Procedures (Abstract Series), 2009. Can be accessed on: <http://164.100.47.132/LssNew/abstract/index.aspx>

Government of India, (Ministry of Parliamentary Affairs) Legislation, Parliamentary Procedure, 2009. Can be accessed on:  
[http://mpa.nic.in/Manual/Manual\\_English/Chapter/chapter-09.htm](http://mpa.nic.in/Manual/Manual_English/Chapter/chapter-09.htm)

Government of India, (Ministry of Parliamentary Affairs) Subordinate Legislation, Parliamentary Procedure, 2009. Can be accessed on:  
[http://mpa.nic.in/Manual/Manual\\_English/Chapter/chapter-11.htm](http://mpa.nic.in/Manual/Manual_English/Chapter/chapter-11.htm)

Kapur, Devesh and Pratap Banu Mehta, “The Indian Parliament as an Institution of Accountability,” Democracy, Governance and Human Rights, Programme Paper Number 23, United Nations Research Institute for Social Development, January 2006. Can be accessed on: [http://www.unrisd.org/UNRISD/website/document.nsf/240da49ca467a53f80256b4f005ef245/8e6fc72d6b546696c1257123002fcecb/\\$FILE/KapMeht.pdf](http://www.unrisd.org/UNRISD/website/document.nsf/240da49ca467a53f80256b4f005ef245/8e6fc72d6b546696c1257123002fcecb/$FILE/KapMeht.pdf)

Agarwal, O.P. and T.V. Somanathan, “Public Policy Making in India: Issues and Remedies,” February, 2005. Can be accessed on:  
[http://www.cprindia.org/admin/paper/Public\\_Policy\\_Making\\_in\\_India\\_14205\\_TV\\_SOMANATHAN.pdf](http://www.cprindia.org/admin/paper/Public_Policy_Making_in_India_14205_TV_SOMANATHAN.pdf).

Debroy, Bibek, “Why we need law reform,” Seminar, January 2001.

Mehta, Pratap Bhanu, “India’s Unlikely Democracy: The Rise of Judicial Sovereignty,” *Journal of Democracy*, Vol.18, No.2, pp.70-83. Government links: <http://loksabha.nic.in/>; <http://rajyasabha.nic.in/>; <http://mpa.nic.in/>

Sanyal,K. Strengthening Parliamentary Committees PRS, Centre for Policy Research, New Delhi, 2011. can be accessed on:  
<http://www.prsindia.org/administrator/uploads/media/Conference%202011/Strengthening%20Parliamentary%20Committees.pdf>

Celestine, A. How to read the Union Budget PRS, Centre for Policy Research, New Delhi, 2011. can be accessed on:  
<http://www.prsindia.org/parliamenttrack/primers/how-to-read-the-union-budget-1023/>

**SEMESTER- 3**  
**Course No: POL/H/SEC-2**  
**Course Title: Democratic Awareness with Legal Literacy**

**Course Objective:** The Proposed course aims to acquaint student with the structure and manner of functioning of the legal system in India.

Expected Learning Outcome: The students would be aware of the institutions that comprise the legal system - the courts, police, jails and the system of criminal justice administration. They would also acquire knowledge of public interest litigation, the Constitution and laws of India and get an understanding of the formal and alternate dispute redressal (ADR) mechanisms that exist in India. Besides the above, the students will also acquire working knowledge of how to affirm one's rights and be aware of one's duties within the legal framework; and acquaint with the opportunities and challenges posed by the legal system for different sections of persons.

Total Credits = 3		Total Marks = 100
SL.NO	COURSE CONTENT	
Unit 1	Legal system in India a) Evolution of Legal system in India-Traditional and Modern b) System of courts/tribunals and their jurisdiction in India - Criminal and Civil Courts, Writ Jurisdiction, Specialized Courts such as Juvenile Courts, Mahila Courts and Tribunals.	
Unit II	a) Role of the Police and Executive in Criminal Law Administration. b) Alternate Dispute Settlement- Lok Adalats, Non - Formal arbitration mechanisms.	
Unit III	Constitutional Law, Rights and Protection a) Fundamental Rights; Directive Principles of State Policy; Fundamental Duties b) Constitutional Writs c) Judicial Protection	
Unit IV	Understanding criminal jurisprudence IPC, Cr.P.C.	
Unit V	a. Legal Provisions dealing with women, children, Scheduled Castes, Scheduled Tribes b. Practical Approach of Laws of Constitutional Laws-Visiting court, Legal Aid centre, Legal Service Authority, Lok Adalat and legal counseling	

Suggested exercises for students

1. Discuss the debates around any recent Ordinance, Bill or Act in Parliament.
2. How to file an FIR? In case there has been a theft in the neighborhood how would you file the first Hand Information Report?
3. Under what circumstances can detention and arrest become illegal?
4. Discuss any contemporary practice or event that violates the equality and protection against discrimination laws.
5. **Read Ordinance XV-D of University of Delhi and make a list of the kinds of conduct that would qualify as sexual harassment.**

6. Your friend has shared with you an incident of unwelcome verbal remarks on her by a person of higher authority in your college, what would you do?
- 7 You have seen a lady in your neighbourhood being beaten up by her husband. Identify the concerned Protection Officer in case you want to provide information about this incident.
8. Read the Vishakha Guidelines as laid down by the Supreme Court and the Act against sexual harassment at the workplace. Discuss what constitutes sexual harassment and the mechanisms available for its redressal in your institution.
9. What is the procedure to file an RTI?
10. You bought a product from a nearby shop which was expired, the shop keeper refused to return it. Use your knowledge of Consumer Protection Act to decide what you do next?
11. What must you keep in mind as a consumer while making a purchase that may later help you make use of Consumer Protection Act? (Hint- Should you ask for a Bill?)
12. In your surroundings have you witnessed any incident that would be considered offensive under the SC and ST Act? Make a class- room presentation on it

#### Essential Reading

Creating Legal Awareness, edited by Kamala Sankaran and Ujjwal Singh (Delhi: OUP, 2007)

Our Laws Vols 1-10, Delhi. Available in Hindi also.

Indian Social Institute, New Delhi, Legal Literacy Series Booklets. Available in Hindi also.

S.K. Agarwala, Public Interest Litigation in India,

K.M. Munshi Memorial Lecture, Second Series, Indian Law Institute, Delhi, 1985. 126

S.P. Sathe, Towards Gender Justice, Research Centre for Womens' Studies, SNDT Women's University, Bombay, 1993.

Asha Bajpai, Child Rights in India : Law, Policy, and Practice, Oxford University Press, New Delhi, 2003

Agnes, Flavia Law and Gender Equality, OUP, 1997.

Sagade, Jaga, Law of Maintenance: An Empirical Study, ILS Law College, Pune 1996.

B.L. Wadhera, Public Interest Litigation - A Handbook, Universal, Delhi, 2003.

Nomita Aggarwal, Women and Law in India, New Century, Delhi, 2002.

P.C. Rao and William Sheffield Alternate Dispute Resolution: What it is and How it Works, , Universal Law Books and Publishers, Delhi, 2002

V.N. Shukla's Constitution of India by Mahendra P. Singh, Eastern Book Co. 10th edition 2001. Parmanand Singh, 'Access to Justice and the Indian Supreme Court', 10 & 11 Delhi Law Review 156, 1981-82.

J. Kothari, (2005) 'Criminal Law on Domestic Violence', Economic and Political Weekly, Vol. 40(46), pp. 4843-4849.

H. Mander, and A. Joshi, The Movement for Right to Information in India, People's Power for the Control of Corruption. Available at <http://www.rtigemway.org.in/Documents/References/English/Reports/12.%20An%20article%20on%20RTI%20by%20Harsh%20Mander.pdf>.

P. Mathew, and P. Bakshi, (2005) 'Indian Legal System', New Delhi: Indian Social Institute.  
P. Mathew, and P. Bakshi, (2005) 'Women and the Constitution', New Delhi: Indian Social Institute.

N. Menon, (2012) 'Sexual Violence', in Seeing Like a Feminist, New Delhi: Zubaan and Penguin, pp. 113-146.

M, Mohanty et al. (2011) Weapon of the Oppressed, Inventory of People's Rights in India. Delhi: Danish Books.

Centre for Good Governance, (2008) Right to Information Act, 2005: A Citizen's Guide, Available at <http://www.rtigemway.org.in/Documents/Publications/A%20CITIZEN'S%20GUIDE.pdf,127>

A. Pandey, (2004) Rights of the Consumer. New Delhi: Indian Social Institute. Rule of law and the Criminal Justice System in India Andrew, (1996) 'Arbitrary Government and the Rule of Law', in Arguing About the Law, An Introduction to Legal Philosophy, Wordsworth, Boston., pp.3-19.

SAHRDC, (2006) 'Criminal Procedure and Human Rights in India' in Oxford Handbook of Human Rights and Criminal Justice in India- The system and Procedure, New Delhi: Oxford University Press, pp.5-15.

K. Sankaran and U. Singh, (2008) 'Introduction', in Towards Legal Literacy. New Delhi: Oxford University Press, pp. xi – xv.

Laws relating to criminal justice administration Pandey, (2008) 'Laws Relating to Criminal Justice: Challenges and Prospects', in K. Sankaran and U. Singh, Towards Legal Literacy, New Delhi: Oxford University Press, pp.61-77.

SAHRDC, (2006) 'Reporting a Crime: First Information Report', in Oxford Handbook of Human Rights and Criminal Justice in India- The system and Procedure, New Delhi: Oxford University Press, pp.16-26.

SAHRDC, (2006) 'Bail', in Oxford Handbook of Human Rights and Criminal Justice in India, The system and Procedure, New Delhi: Oxford University Press, pp.59-71.

SAHRDC, (2006) 'Detention', in Oxford Handbook of Human Rights and Criminal Justice in India- The system and Procedure. New Delhi: Oxford University Press, Pp.72-84.

A. Mathew, (2003) Your Rights if you are Arrested, New Delhi. Indian Social Institute.

Equality and non-discrimination Gender Study Group, (1996) Sexual Harassment in Delhi University, A Report, Delhi: University of Delhi.

P. Mathew, (2002) *The Law on Atrocities Against Scheduled Castes and Scheduled Tribes*, New Delhi: Indian Social Institute.

K. Saxena, (2011) 'Dalits', in M. Mohanty et al., *Weapon of the Oppressed, Inventory of People's Rights in India*. Delhi: Danish Books, Pp.15-38

K. Saxena, (2011) 'Adivasis', in M. Mohanty et al., *Weapon of the Oppressed, Inventory of People's Rights in India*, Delhi: Danish Books, Pp.39-65.

S. Durrany, (2006) *The Protection of Women From Domestic Violence Act 2005*, New Delhi: Indian Social Institute.

V. Kumari, (2008) 'Offences Against Women', in K. Sankaran and U. Singh (eds.) *Towards Legal Literacy*, New Delhi: Oxford University Press.

P. D. Mathew, (2004) *The Measure to Prevent Sexual Harassment of Women in Work Place*. New Delhi: Indian Social Institute.

D. Srivastva, (2007) 'Sexual Harassment and Violence against Women in India: Constitutional and Legal Perspectives', in C. Kumar and K. Chockalingam (eds) *Human Rights, Justice, and Constitutional Empowerment*, Delhi: Oxford University Press.

S. Naib, (2013) 'Right to Information Act 2005', in *The Right to Information in India*, New Delhi: Oxford University Press, Available at [http://www.humanrightsinitiative.org/publications/rti/guide\\_to\\_use\\_rti\\_act\\_2005\\_English2012\\_light\\_Aspire.pdf](http://www.humanrightsinitiative.org/publications/rti/guide_to_use_rti_act_2005_English2012_light_Aspire.pdf). Bare Acts:

Consumer Protection Act, 1986, Available at [http://chdsla.gov.in/right\\_menu/act/pdf/consumer.pdf](http://chdsla.gov.in/right_menu/act/pdf/consumer.pdf). Criminal law Amendment Act, 2013, Available at [http://egazette.nic.in/WriteReadData/2013/E\\_17\\_2013\\_212.pdf](http://egazette.nic.in/WriteReadData/2013/E_17_2013_212.pdf), Accessed: 10.04.2013. Protection of Women Against Domestic Violence Act, 2005, Available at <http://wcd.nic.in/wdvact.pdf>.

Right to Information Act, 2005, Available at <http://righttoinformation.gov.in/rti-act.pdf>.

Scheduled Castes and Scheduled Tribes Prevention of Atrocities Act, 1989, Available at <http://tribal.nic.in/writereaddata/linkimages/poaact989E4227472861.pdf>.

Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act 2006, Available at <http://tribal.gov.in/writereaddata/mainlinkFile/File1033.pdf>.

The Persons with Disabilities (Equal Opportunities, Protection of Rights, Full Participation) Act, 1995, Available at [http://bhind.nic.in/Sparsh\\_disability%20act%201995.pdf](http://bhind.nic.in/Sparsh_disability%20act%201995.pdf).

The Right of Children to Free and Compulsory Education Act, 2009, Available at <http://www.delta.org.in/form/rte.pdf>. 129

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Bill, 2012, Available at [http://164.100.24.219/BillsTexts/LSBillTexts/PassedLoksabha/144C\\_2010\\_LS\\_Eng.pdf](http://164.100.24.219/BillsTexts/LSBillTexts/PassedLoksabha/144C_2010_LS_Eng.pdf).

Criminal Law Amendment Act, 2013, Available at ,  
[mha.nic.in/pdfs/TheCrimnalLaw030413.pdf](http://mha.nic.in/pdfs/TheCrimnalLaw030413.pdf)File Format: PDF/Adobe Acrobat - Quick View.



**SEMESTER- 4**  
**Course No: POL/H/SEC-3**

**Course Title: Public Opinion and Survey Research (SEC)**

**Course Objective:** This course will introduce the students to the debates, principles and practices of public opinion polling in the context of democracies, with special reference to India. It will familiarise the students with how to conceptualize and measure public opinion using quantitative methods, with particular attention being paid to developing basic skills pertaining to the collection, analysis and utilisation of quantitative data.

Total Credits = 3		Total Marks = 100
SL.NO	COURSE CONTENT	
Unit I	Introduction a) Definition and Characteristics of Public Opinion b) Characteristics c) Debates about its role in a Democratic Political System d) Uses for Opinion Poll	
Unit II	Measuring Public Opinion with Surveys: Representation and Sampling a) Sampling – Basic Concept and Terms, Sample Design. b) Types of Sampling: Non Random Sampling (Quota, Purposive and Snowball Sampling); c) Random Sampling: (Simple and Stratified)	
Unit III	Survey Research a) Interview: Interview Techniques Pitfalls, Different Types of and Forms of Interview b) Questionnaire: Question Wording; Fairness and Clarity	
Unit IV	Quantitative Data Analysis a) Process of Data Management and Analysis	
Unit V	Interpreting polls a) Prediction in Polling Research: Possibilities and Implications b) Politics of Interpreting Polling	

**READING LIST I.**

Introduction to the course Essential Readings:

R. Erikson and K. Tedin, (2011) American Public Opinion, 8th edition, New York: Pearson Longman Publishers, pp. 40-46.

G. Gallup, (1948) A guide to public opinion polls Princeton, Princeton University Press, 1948. Pp. 3-13. 22

II. Measuring Public Opinion with Surveys: Representation and sampling

Essential Readings: G. Kalton, (1983) Introduction to Survey Sampling Beverly Hills, Sage Publication.

Lokniti Team (2009) 'National Election Study 2009: A Methodological Note', Economic and Political Weekly, Vol. XLIV (39)

Lokniti Team, (2004) 'National Election Study 2004', Economic and Political Weekly, Vol. XXXIX (51).

Asking About Numbers: Why and How', Political Analysis (2013), Vol. 21(1): 48-69, (first published online November 21, 2012)

III. Survey Research Essential Readings: H. Asher, (2001) 'Chapters 3 and 5', in Polling and the Public: What Every Citizen Should Know, Washington DC: Congressional Quarterly Press. R.

Erikson and K. Tedin, (2011) American Public Opinion, 8th edition, New York, Pearson Longman Publishers, pp. 40-46.

IV. Quantitative Data Analysis Essential Readings:

A. Agresti and B. Finlay, (2009) Statistical methods for the Social Sciences, 4th edition, Upper saddle river, NJ: Pearson-Prentice Hall,

S. Kumar and P. Rai, (2013) 'Chapter 1', in Measuring Voting Behaviour in India, New Delhi: Sage.

V. Interpreting polls Essential Readings:

R. Karandikar, C. Pyne and Y. Yadav, (2002) 'Predicting the 1998 Indian Parliamentary Elections', Electoral Studies, Vol. 21, pp.69-89.

M. McDermott and K. A. Frankovic, (2003) 'Horseshoe Polling and Survey Methods Effects: An Analysis of the 2000 Campaign', Public Opinion Quarterly 67, pp. 244-264.

**Additional Readings:**

K. Warren, (2001) 'Chapter 2', in In Defense of Public Opinion Polling, Boulder: Westview Press, pp. 45-80.

W. Cochran, (2007) 'Chapter 1', Sampling Techniques, John Wiley & Sons. G. Gallup, (1948) A Guide to Public Opinion Polls. Princeton: Princeton University Press, pp. 14-20; 73-75. 23

D. Rowntree (2000) Statistics Without Tears: an Introduction for Non Mathematicians, Harmondsworth: Penguin.