



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		ZISAJI PRESIDENCY COLLEGE
Name of the head of the Institution		HELEN JAMIR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09862124951
Mobile no.		8974958900
Registered Email		principalzpc@gmail.com
Alternate Email		principalzpcck@gmail.com
Address		Kiphire
City/Town		KIPHIRE
State/UT		Nagaland
Pincode		798611
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Priyaranjan Das
Phone no/Alternate Phone no.	07000339192
Mobile no.	9612520518
Registered Email	iqac.zpc@gmail.com
Alternate Email	priyazpc76@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://zisaji.org.in/pdf/ca46c1b9512a7a8315fa3c5a946e8265.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://zisaji.org.in/index.php/frontend/viewpage/?menuid=143

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.34	2020	08-Jan-2020	07-Jan-2025

6. Date of Establishment of IQAC

01-Apr-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Entrepreneurship Sensitisation and	01-Oct-2019 3	64

Development

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L::asset('/', 'public') .'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. $instdata->upload_special_status))}
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2020 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Successful completion of NAAC

Facilitation of online platform for teaching, learning, evaluation and training for the teachers and students for the same

Creation of infrastructures like tribal museum, procurement of generator and college bus, installation of CCTV in library, expansion of college playground, construction of college main gate, road leveling etc

Collection and analysis of feedback from stakeholders

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Procurement of College Bus	Procured and functional
Skill Development Programme for support staff	Successfully organised
Review of internal policy document	Partially done
NAAC Assessment	Successfully completed with B grade
Collection of feedback from stakeholders	Analysed and necessary action taken
Fund raising for infrastructural development	Contribution received from tribal councils, Village Councils and NGOs
Expansion and leveling of college playground	Successfully completed
Blacktopping of approach road to college	Road leveling completed
Completion of college main gate	Completed
Construction of Kitchen for boys hostel	completed and functional
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Advisory Board	23-Nov-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

10-Dec-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

26-Sep-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Zisaji Presidency College being an affiliated college under Nagaland University follows the curriculum and syllabus prescribed by the University. Within the prescribed framework the College ensures effective curriculum delivery. The Principal conducts faculty meetings and staff meetings to discuss the various curricular, co-curricular and extra-curricular activities to be conducted in the College before the beginning of an Academic Year. Keeping in view the Academic Calendar of Nagaland University, Calendar of State Government and action plan submitted by different committees the Academic Calendar of the College is prepared and published in the notice board and the college website.

At the beginning of each semester various departments conduct department meetings for course distribution among the teachers and even an action plan for departmental activities are also discussed. Accordingly, the teachers prepare the Lesson Plan and final Time Table for the students is prepared. Students are informed about the academic calendar, time table, syllabus and the lesson plan in each department through notice board and in classrooms and partly in college website. Blended Learning method and participative learning is used for effective curriculum delivery and creating a learner centric classroom environment. Students are given home work for in depth study. Classroom attendance of students is recorded and is notified to them on a monthly basis. The college library provides the teachers and students with adequate learning resources to facilitate effective curriculum delivery. Even space for reading is provided for the teachers and students inside the library. Department meetings are held periodically to monitor the progress of syllabus and review the activities conducted. If the progress of syllabus is not as per the lesson plan then compensatory classes are conducted for strict adherence to lesson plan. Students are assessed continuously and comprehensively of their skills through class tests, assignments, projects, seminars, group discussions, quiz and debates on relevant topics based on the syllabus. The Examination Branch takes care of the schedule, question paper distribution and other necessary arrangements for smooth conduct of these assessments. The performance of the students is informed to the students as well as their parents. The End-Term Examination is held as per the University schedule and guidelines and the final result is prepared accordingly for onward submission to the University. Apart from that Unit tests are conducted by the teachers to review the students' progress in each unit. Accordingly regular tutorial and remedial classes are also conducted for the slow learners. The college makes use of Feedback mechanism for the students in order to get their feedback on the curriculum transaction and delivery. The IQAC monitors the feedback mechanism and analyses the feedback on curriculum delivery for further improvement. The teachers are also encouraged to attend Refresher Course, Orientation Course, Seminars and Workshops to update their knowledge in their respective field and a copy of their certificate is submitted to IQAC for documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Computer Application	01/08/2019	15
Certificate Course in Floriculture	01/08/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	EVS	44
BA	Floriculture	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In view of its importance in the overall development of the Institution, the feedback obtained from the stakeholders are carefully analyzed by the IQAC. The IQAC submits the report along with necessary documents through its Coordinator to the Principal. Feedback collected from the students regarding the teachers are analyzed and thereafter every teacher is summoned in private by the Principal to discuss the feedback regarding him/her. Apart from this, all feedback collected from the students, teachers, and parents are analyzed and reported to the Principal. If need arises, the Principal calls for a meeting to discuss the problem areas highlighted in the feedback and they are put forward

for the upcoming year's action plan. This same mechanism has been followed for the 2019-2020 period.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Political Science Honours	30	19	19
BA	History Honours	30	13	13
BA	English Honours	30	12	12
BA	Education Honours	30	18	18
BA	Economics Honours	30	11	11
BA	General	100	10	10
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	181	0	19	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	16	43	1	4	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students Mentoring System: The main purpose of mentoring system is to partner with the students in their academic and personal growth. Each teacher is assigned 10-12 students as mentees which consist of both slow learners and advanced learners. The mentors meet their mentees on a regular basis, once a week. Special attention is given to the slow learners. The mentors help the slow learners in identifying and resolving their problems and issues. Special tutorial classes are conducted to assist them in their learning. The advanced learners are motivated and encouraged to do better and make extensive use of the college library and participate in seminars organised by the college. Students are also encouraged to participate in cocurricular activities in and out of college and to prepare for competitive exams in the Zisaji Career Resource Centre. The mentors play a

very effective role in students aspirations. The mentors help their mentees to identify and prepare for their career goals. The institution mentoring system has been very effective. Students overall outcome has improved. Students are seen to be more participative in college activities. Improvement in attendance and discipline of students has also been witnessed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
181	19	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	19	6	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Honours	Sixth	05/10/2020	23/10/2020
BA	General	Sixth	05/10/2020	23/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the Nagaland University guidelines for the Term End examination. Besides, the institution has initiated many reforms at the college level to ensure academic development of the students. 30 marks is allotted for internal assessment, divided into three assessment, each carrying 10 marks. 1st internal assessment: A written test of 10 marks is conducted. 2nd Internal assessment: This consists of assignment writing. Students are given different topics to work on, based on the syllabus. 3rd internal assessment: Debates, group discussions and quizzes are conducted for the general papers. The honour students are made to prepare and present seminar papers on different topics based on syllabus and local relevance. This allows the students to think beyond their syllabus and engage in research. Students failing to qualify for the internal assessment because of health issues, participation in co curricular activities or any other valid reasons are allowed to sit for the test on an alternate date to improve their score. Besides, the subject teacher also conducts test after the completion of each unit. This allows the teacher to evaluate students understanding of the topic and make amendments in teaching pattern if needed. This also allows the students to know their potential for the forth coming examination and make study plans likewise. In addition, the

teachers also conduct surprise test and engage in interactive session with the students in the last 10-15 minutes of every class. Also model exams are held before the Term End Examination to familiarize the students with the exam pattern. An Examination Inspection team is also constituted to ensure smooth functioning of the Term End Examination. The database for the examination process and evaluation are maintained by the College.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As a constituent college of the Nagaland University, the institution prepares the academic calendar based on the guidelines given by the University. The calendar is published in the college website, college prospectus and also pasted on the notice boards in the college for wider dissemination. The internal assessments for both the odd and even semesters are conducted adhering to the academic calendar. The Internal assessment for the odd semesters are conducted in the months of August and September and for the even semesters in the months of February and March. The specific dates of the Internal assessment are decided in the HOD meeting with the examination branch. The time table is prepared well in advanced and students are notified about the academic calendar through the college website, college notice board and also by the teachers verbally in the class. This ensures students to prepare their study plans likewise and be well prepared for their internal assessments beforehand.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://zisaji.org.in/pdf/66f041e16a60928b05a7e228a89c3799.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA General	BA	General	19	19	100
BA Economics Honours	BA	Economics	3	3	100
BA English Honours	BA	English	5	5	100
BA History Honours	BA	History	6	6	100
BA Education Honours	BA	Education Honours	3	3	100
BA Political Science Honours	BA	Political Science	8	8	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	0	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	2020	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	2020	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	2	0	0
Attended/Seminars/Workshops	0	0	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation in the Town	NSS	5	58
Training and Volunteering on Covid 19	NCC	1	30
Awareness Drive on Covid 19	NCC	1	30
Cleanliness Drive in District Hospital	NCC	2	25
Swachhata Pakhwada	NCC	3	34
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NA	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Pakhwada	Department of Drinking Water and Sanitation	Swachhata Pakhwada	2	34
Covid 19 Awareness Drive	Ministry of Health, Nagaland Government	Covid 19 Awareness Campaign	3	30

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NA	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	00

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EDUXCEL	Partially	1.0.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4860	1215000	70	20000	4930	1235000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	53	1	1	0	0	0	0	50	0
Added	0	0	0	0	0	0	0	0	0
Total	53	1	1	0	0	0	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	00

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
309100	309100	372900	372900

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the funds for maintenance of infrastructure and development of the college. At the beginning of each academic year the Principal with members of IQAC and conveners of different Committees in a joint meeting decides the annual plan for the infrastructural development of the College and carry out the enhancement and maintenance of infrastructural facilities in the College and facilitate an environment for effective teaching and learning. The members of IQAC audit the academic and physical facilities of the college in each semester. Even the committees which take care of different facilities inform about any requirements to IQAC or the Principal for immediate modifications. The RUSA committee takes care of the infrastructural development and modifications of Computer Lab as well as floriculture project. Maintenance of the Computer Lab at present is done by the District Computer Center of Kiphire. Procurement of ICTs equipments, furniture and other facilities is planned by IQAC. The college has full time sweepers who take care of the cleanliness of the academic and administrative building. The volunteers of Eco and Sanitation Club ensure the hygiene of the common toilets and cleanliness of the campus. The college has full time gardeners who take care of the beautification of the campus and the floriculture project. A staff member has been assigned to take care of the UPS and generators of the college. Another staff member has been assigned to take care of the ICT facilities of the college. The college has installed a suggestion box for the students to suggest on the development of different facilities which is compiled by IQAC every week. The IQAC also takes annual feedback from the students on the infrastructure of the college. Such procedure helps IQAC in constructing the annual plan as well as fulfilling immediate requirements. The Purchase and Audit committee calls for quotations in case of major purchase, renovations and repairing works and makes final decision after comparing market prices. For minor purchases and renovations concerned committees puts forward a request for the expenses to the Principal who sanctions the fund after due consideration and as per norms. The college has library committee which makes annual plan for the upgradation and maintenance of the library. The committee allocates the fund for each department and annual subscriptions after keeping aside the fund for maintenance of the library. The Head of the departments convene departmental meeting to make plans for development of the department, to prepare the requisition of the books and other teaching aids.

<https://zisaji.org.in/index.php/frontend/viewundersubmenu/?submenuid=79>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Zisaji Freeship	6	1500

from institution			
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Meditation	21/10/2019	53	Zisaji Presidency College in collaboration with 1st Naga Girls Battalion NCC
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Zisaji Career Resource Center	0	0	0	0
Nil	Zisaji Career Resource Center	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	BA (History)	History	Nagaland University	MA
2020	1	BA(English)	English	Saint Joseph College	MA
2020	1	BA (History)	History	ICFAI	MA
2020	1	BA (Pol. Sc.)	Political Science	Sazolie College	MA
2020	1	BA (Pol. Science)	Political Science	IGNOU	MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Parting Social	Institution	163
Freshers Day	Institution	175
College Cultural and Literary Day	Institution	68
Annual College Sports Meet	Institution	164
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	National	0	0	00	NIL
2019	NA	International	0	0	00	NIL
2020	NA	National	0	0	00	NIL
2020	NA	International	0	0	00	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college student union was established in 1998. The student council members were being elected through direct election till 2012. However since 2013 the elections are being conducted as per the recommendations of Lyndon committee.

The students' union at present has six executive posts such as general secretary, Assistant General Secretary, games and sports secretary, Assistant games and sports secretary, literary and cultural secretary, assembly, information and publicity secretary. Election to these executive posts is done by the class representatives who are elected through direct election. The principal is the ex-officio president of the union body. The union body is guided by the students' advisory board which also works to create a harmonious relationship between the administration, teachers and students. A students' Union fee of Rs. 100.00 is collected in each semester in order to manage the expense of student union's office. Zisaji Presidency College believes in nurturing the leadership qualities and skill of the students and that is why it encourages student participation in different committees of the college and in policy decisions. Students are represented in the IQAC, games and sports committee, literary and magazine committee, cultural committee, media and publicity cell. They also coordinate in the organization of different activities of the college like fresher's day, parting social day, annual games and sports, literary week and cultural fest and many more. The students' union not only voices the students' problems but also works for an amicable solution in the interest of the college. The students' union often works towards a harmonious relationship between the college and the community and even brings solution to many issues of the college in collaboration with the community. The college also has active NCC female battalion, NSS, red Ribbon Club, Youth Red Cross, Eco and sanitation club, Entrepreneurship skill development club to encourage students' engagement in community life and extension activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni of the college are placed in both public and private sector, inside the state and outside. The alumni association of the college has been established in the year 2015. The alumni have contributed a lot for the development of the college. The alumni are represented in the IQAC of the college and contribute significantly towards development of the college and policy decisions. The alumni also work towards a harmonious relationship between the college and community. During period of crises the alumni come forward for suitable solution in the interest of the college. The alumni have contributed many resources for the development of the college. The alumni are also invited to all the activities of the college. In the present year the association has been restructured successfully with new registered members and office bearers. The association has also successfully celebrated the alumni day. The college is planning to organize a contact session for the alumni with presently enrolled students for guidance and career counseling.

5.4.2 – No. of enrolled Alumni:

44

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college focused on the culture of participative management and decentralized governance. The Principal takes care of administrative activities and the Vice Principal takes care of the academic and examination related activities, the HODs take care of the departmental activities. The responsibilities of the institution have been decentralised by formulation of different committees and cells like IQAC, Parents Teachers Association, Alumni Committee, Research Committee, Admission Committee, Anti-Ragging Cell, Anti-Sexual Harassment Cell, Games and Sports Committee, Literary and Magazine Committee, Cultural Committee, Guidance and Counselling Cell, Purchase and Audit Committee, Canteen Committee, Eco and Sanitation Club, Students' Advisory Board, Library Committee, Discipline Committee, Review Board for Disciplinary Action, Students' Grievances Redressal Committee, Transport Committee, Entrepreneurship Skill Development Club, Media and Publicity Cell, Students' Welfare Committee, Red Ribbon Club, Youth Red Cross, NCC and NSS are formed to take care of all the activities of the college. These committees and units are constituted with teachers, non-teaching staff, parents, alumni as well as student representatives. The two practices of decentralization and participative management in the institution is mentioned here:- Admission Committee The committee consists of one senior faculty member as the convener, two faculty members and a support staff and functions as per the admission policy of the college. The admission Committee makes an action plan well in advance before the commencement of each academic session. The committee makes necessary changes in the new prospectus and distributes it to the students when they apply for admission. The authority of the college is consulted before the notification for admission given in each academic session. Admission to Odd Semester Even Semester starts from the last week of April and of October respectively. The Media and Publicity Cell always helps the Committee for wider information and circulation to improve enrolment of the college. The admission to different programs is done as per the merit of the students. As per the merit, the list of selected students to different programs is notified to the student applicants. Faculty members are selected and assigned the work of verifying the documents of the students during the process of admission. The admission committee maintains transparency and if need arises even convenes meeting with the stake holder and redress all grievances regarding admission process. After the admission process is over the committee creates the database of the students, distributes the uniform and Identity cards to them. The Admission committee submits annual report to the IQAC and the Principal at the end of each academic year. Library Committee The Library Committee is consists of one senior faculty as convener, assisted by Librarian, one faculty and HoDs of different departments. The Committee sits and discusses its action plans before the commencement of each academic session and submits it to the Principal of the college. The Committee always gives importance to the requirements of the college students and other stake holders and accordingly put its action plan. The HoDs of different departments are informed and they give the requirements of their

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p style="text-align: center;">Admission of Students</p>	<p>To achieve the goals of the College, the Institution through IQAC started using Google and its facilities like Google Sheet, Google Documents, Google Forms and Google Drives. ? The College has its biometric attendance for both teaching and non-teaching staffs.. ? The College campus and library is under CCTV camera surveillance. ? The authority use smartphones to communicate important information to the students and other stakeholders. ? Departmental and Committee-wise WhatsApp group used by both faculty and students to cooperate each other for smooth administration of the college.</p>
<p style="text-align: center;">Industry Interaction / Collaboration</p>	<p>The institute has constituted IQAC Cell for suggestions with regards to curriculum development other academic activities. ? The IGNOU opened its study centre in the College to run Certificate, Diploma, and Masters Program and fulfils higher study. ? The College has an understanding with District Computer Centre (DCC), Kiphire: Nagaland to facilitate Certificate in Computer Courses.</p>
<p style="text-align: center;">Human Resource Management</p>	<p>The College ardently believes in the spirit of team building and collective decision making. The College ensures that each and every stakeholder contributes their very best through mechanism of encouragement and motivation. The College organizes various programs and ensures that every stakeholder participates and contributes for imbibing them with the necessary competence and feel a sense of belongingness to the College. The faculty and staff members have the provision to avail summer and winter vacations as per guidelines of the University. CCTV facility is also used for human resource management. Teaching faculty requirement is decided as per UGC student-teacher ratio. The cadre ratio is also as per UGC norms.</p>
<p style="text-align: center;">Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Zisaji Presidency College is spread over 50 acres of land with abundant greenery and has one Academic cum Administrative building for all academic and administrative purposes. ? The College has a total of eight spacious and well furnished classrooms.</p>

Out of eight classrooms five classrooms are smart classrooms equipped with projector. ? Six classrooms have a sitting capacity of 50 students and two classrooms have sitting capacity of 20 students. All the classrooms have good quality and comfortable furniture, adequate light and well ventilated spacing. ? The college has one computer lab with 31 laptops and can accommodate 30 students. ? The college is also having floriculture farm with area of 120 sq meter and 3 poly houses to provide hands on training in gardening to the students. ? The college has provided two computers and a printer to the Teachers' Common Room for academic purposes. The college has made available two Xerox machines for reprography facilities in the library and outside for the students and teachers as well. ? The college has well equipped library with more than 5000 books and 30 journals, magazines and newspapers. The library also provides a reading space for the students. ? The college has also set up one E-Library having 5 computers for the students where they can access more than 1000 e-books. ? The library functions with library management software which is a part of Educational Institute Management Software (EDUXCEL). ? The college has opened a Career Resource Centre where the students are provided academic counselling as well as study materials to prepare for different examination like UPSC, NPSC, SSC and Banking. ? The college provides hostel facility for 50 boys inside the campus for outstation students. ? The college has also set up a Students' Facility Center to provide the stationary items and books to the students at a discount rate. ? The college has one 25kv Generator, two 5KV UPS to facilitate power supply to classrooms and lab. Moreover, one 5KV and one 1.5 KV generators are also available to satisfy the power demand of the college. ? The College has the front open space has a size of 100x80 sq. ft. to organise events like Freshers' Day, Alumni Day, Cultural events etc., which can accommodate more than 500 persons. The College is having its own playground constructed in the year 2019 for out-door sports and games

measuring around 300x150 sq. ft. Apart from that the college has two smaller grounds of size 70x40 sq ft to hold events like volley ball, badminton, hand ball etc. The college also provides a room for storage of sports equipments. The following equipments are at present available for the students.

Teaching and Learning

At the beginning of each semester various departments conduct department meetings for course distribution among the teachers and even an action plan for departmental activities are also discussed. Accordingly, the teachers prepare the Lesson Plan and final Time Table for the students is prepared.

Students are informed about the academic calendar, time table, syllabus and the lesson plan in each department through notice board and in classrooms and partly in college website. Blended Learning method and participative learning is used for effective curriculum delivery and creating a learner centric classroom environment.

Students are given home work for in depth study. Classroom attendance of students is recorded and is notified to them on a monthly basis. The college library provides the teachers and students with adequate learning resources to facilitate effective curriculum delivery. Even space for reading is provided for the teachers and students inside the library.

Department meetings are held periodically to monitor the progress of syllabus and review the activities conducted. If the progress of syllabus is not as per the lesson plan then compensatory classes are conducted for strict adherence to lesson plan.

Students are assessed continuously and comprehensively of their skills through class tests, assignments, projects, seminars, group discussions, quiz and debates on relevant topics based on the syllabus. The Examination Branch takes care of the schedule, question paper distribution and other necessary arrangements for smooth conduct of these assessments. The performance of the students is informed to the students as well as their parents. The End-Term Examination is held as per the University schedule and guidelines and the final result is prepared

accordingly for onward submission to the University. Apart from that Unit tests are conducted by the teachers to review the students' progress in each unit. Accordingly regular tutorial and remedial classes are also conducted for the slow learners. The college makes use of Feedback mechanism for the students in order to get their feedback on the teaching and learning process. The IQAC monitors the feedback mechanism and analyses the feedback on the teaching and learning process for further improvement.

Curriculum Development

? Curriculum Development: Zisaji Presidency College being an affiliated college under Nagaland University follows the curriculum and syllabus prescribed by the University. The Principal conducts faculty meetings and staff meetings to discuss the various curricular, co-curricular and extra-curricular activities to be conducted in the College before the beginning of an Academic Year. Keeping in view the Academic Calendar of Nagaland University, Calendar of State Government and action plan submitted by different committees the Academic Calendar of the College is prepared and published in the notice board and the college website. At the beginning of each semester various departments conduct department meetings for course distribution among the teachers and even an action plan for departmental activities are also discussed. Accordingly, the teachers prepare the Lesson Plan and final Time Table for the students is prepared. Students are informed about the academic calendar, time table, syllabus and the lesson plan in each department through notice board and in classrooms and partly in college website. Blended Learning method and participative learning is used for effective curriculum delivery and creating a learner centric classroom environment. Students are given home work for in depth study. Classroom attendance of students is recorded and is notified to them on a monthly basis. The college library provides the teachers and students with adequate learning resources to facilitate effective curriculum delivery. Even space for reading is provided for the teachers and students

inside the library. Department meetings are held periodically to monitor the progress of syllabus and review the activities conducted. If the progress of syllabus is not as per the lesson plan then compensatory classes are conducted for strict adherence to lesson plan. Students are assessed continuously and comprehensively of their skills through class tests, assignments, projects, seminars, group discussions, quiz and debates on relevant topics based on the syllabus. The Examination Branch takes care of the schedule, question paper distribution and other necessary arrangements for smooth conduct of these assessments. The performance of the students is informed to the students as well as their parents. The End-Term Examination is held as per the University schedule and guidelines and the final result is prepared accordingly for onward submission to the University. Apart from that Unit tests are conducted by the teachers to review the students' progress in each unit. Accordingly regular tutorial and remedial classes are also conducted for the slow learners. The college makes use of Feedback mechanism for the students in order to get their feedback on the curriculum transaction and delivery. The IQAC monitors the feedback mechanism and analyses the feedback on curriculum delivery for further improvement. The teachers are also encouraged to attend Refresher Course, Orientation Course, Seminars and Workshops to update their knowledge in their respective field and a copy of their certificate is submitted to IQAC for documentation.

Examination and Evaluation

Apart from the new guidelines of the University under Semester system being followed, the college has initiated many reforms on its own for the academic development of the students, smooth functioning of the examination process and for maintaining confidentiality of the system. The reforms initiated by the college on its own are as follows:- ? The Institution has been following the central evaluation system in the Term End Examination. ? The answer sheets are properly coded before supplying the answer scripts to the examiners to

maintain the confidentiality of Answer Scripts and to avoid all type of malfunctioning in evaluation process. ? Sufficient time is given to the Departments and students in the internal assessment Schedule for the preparation of Examination and Evaluation of the Scripts. ? A total of 30 marks on internal assessment is divided into 3 (three) internal assessments like Home assignment, Class Test and any one from GD/Quiz/Debate carrying ten (10) marks each. Honours students are asked to prepare and present Seminar Papers on different topics basing on their syllabus and local applicability. ? Unit Test has been introduced by the College to make the performance of the students better. The Test is conducted by the subject teachers of each department after the completion of each unit. This helps the students to know their potential for the forth coming examination and helps them to learn time management for the final examination. ? Besides, the teachers often conduct surprise tests in classrooms like subjective test, objective test, and oral test or quiz to assess the progress of students in the ongoing topic. ? During the Term End Examination, an Examination Inspection team is constituted from the senior faculty members to evaluate the conduct of examination. The college maintains the database of the examination process and evaluation. Since the Vice-Principal is in-charge of examination, all grievances regarding the internal assessments are redressed from his office. At first, students are encouraged to approach the concerned teacher for any grievances related to internal assessment and the problems are dealt by the Examination-in-charge cordially and with integrity. The grievances related to evaluation in Term End examinations of fourth semester and sixth semester are directly dealt by the University where the students are given a time frame of 15 days to apply for re- evaluation through the Principal of the college. The grievances related to the conduct of examination are addressed either to the Vice-Principal or the Principal. Even during the examination days Examination Inspection Team is deputed

to inspect the examination process and address to immediate grievances of students. Other such grievances are discussed in the staff council meeting and appropriate measures are taken to resolve the issues at the earliest possible keeping in view the urgency of the matter.

Research and Development

The College also encourages its faculty members to engage with doctoral and other research activities and to participate in seminars and conferences. The Institution has a Research Committee to ensure research culture among faculty members and students. It motivates the teachers to undertake minor and major projects from various funding agencies. It also provides guidance for publication of papers/articles in reputed journals. The Institution is trying its best in the collection of reference books and other related study materials for facilitating research activities. The following facilities are available in the main library for the researchers:
 Books on research methodology, Encyclopaedia, Journals, Magazines, daily newspapers, Uninterrupted power supply and reprographic facility for rarest copies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The Institution is using ICT in the process of planning different College activities and events. ? The Institution is using its official E-mail (Principal and IQAC) and other platforms like WhatsApp and Facebook page to disseminate information to all its stakeholders. ? Important information is also uploaded in the College website.</p>
<p>Administration</p>	<p>To achieve the goals of the College, the Institution through IQAC started using Google and its facilities like Google Sheet, Google Documents, Google Forms and Google Drives. ? The College has its biometric attendance for both teaching and non-teaching staffs.. ? The College campus and library is under CCTV camera surveillance. ? The authority use smartphones to communicate important information to the students and other stakeholders. ? Departmental and Committee-wise</p>

	WhatsApp group used by both faculty and students to cooperate each other for smooth administration of the college.
Finance and Accounts	The institute has Head Assistant who keeps the records of income and expenditure for the whole financial year. He maintains annual record of audit balance sheet.
Student Admission and Support	The institute strictly does admissions as Nagaland University guidelines. As the students come from diverse backgrounds they are eligible for scholarships free ships as per govt rules. The institute has initiated Zisaji Freeship for the poor and promising students. The Institute has opened Career Resource Centre to guide and train the students for different competitive examinations. The Guidance and Counselling Cell of the Institute informs about various competitive examinations and also admission process for higher study to different Universities.
Examination	The examination is conducted as per Nagaland University guidelines. The Internal Assessments are conducted and evaluated internally keeping examination confidentiality and integrity. The subject teachers are oriented before the commencement of the final term-end examinations to acquaint them with the invigilation and evaluation procedures. The Institute follows Central Evaluation process with proper Coding to check malfunctions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended/ for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
2020	Nil	"Orientation on Basic Computer Skills and Data Base Management "	13/12/2019	14/12/2019	1	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Zisaji Freeship and Earn While You Learn

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits regularly. The expenditure of government grants under plan and non-plan is externally audited by Department of Higher Education through office of the Accountant General of Government of Nagaland. The expenditure of the internal fund is audited by a private Chartered Accountant every year. The audit of external fund has been done in the college for the period 2019-20 and the audit report was received by the college in the month of October 2016. The objections raised were settled by the Principal and the Accountant. The audit of internal fund has been done till the financial year 2018-19 by a Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
USLB	50000	Infrastructure Development
View File		

6.4.3 – Total corpus fund generated

33500.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Mass Social Work by Parents' Teachers' in the campus and Boys Hostel.
2. Contribution for NAAC Peer Team Visit
3. Presented Traditional Folk Dance during NAAC Peer Team visit

6.5.3 – Development programmes for support staff (at least three)

? Orientation on Basic Computer Skills and Data Base Management

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Applied for 2(f) and 12B ? The Website of the College is updated ? The project for Girls' Hostel and Administrative building has been submitted.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NAAC Assessment	10/12/2019	10/12/2019	11/12/2019	220
2019	Quarterly Meeting of IQAC	31/05/2019	31/05/2019	04/03/2020	11
2019	Feedback from Stakeholders	26/09/2019	26/09/2019	26/09/2019	250
2019	Seminar on Orange the World	26/11/2019	26/11/2019	26/11/2019	70
2019	Workshop on Entrepreneurship Development	01/10/2019	01/10/2019	03/10/2019	64
2019	Skill Development Training on Computer and Data Management	13/12/2019	13/12/2019	14/12/2019	6

	advantages and disadvantages	and contribute to local community					
2019	1	1	29/06/2019	1	Fit India Movement	Importance of Fitness	190
2019	1	1	18/10/2019	1	Disaster Management in Collaboration with District Hospital	Prevention and Rescue	35
2020	1	1	19/02/2020	7	Floriculture	Exposure	20
2019	1	1	21/08/2019	1	Awareness on Digital Library	Awareness Programme	176
2019	1	1	26/11/2019	1	Seminar on Orange the World	Gender sensitization	70
2019	1	1	23/08/2019	1	Awareness on Fire Safety in collaboration with Department of Fire and Emergency Services	Precaution, Rescue and First Aid	195
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Code of Conduct	10/07/2019	Studentss Handbook on Code of Conduct comprises 18 different aspects each under a separate heading. they include: Dress code, Sexual Harassment, Ragging, Hostel Rules and Regulations, Disciplinary Measures etc.
Code of Conduct for Principal, Teachers, Support Staff and Visitors	10/07/2019	This hand book Code of professional ethics as stated by UGC. It also highlights prohibited conducts and Response.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Red Cross Day	08/05/2019	08/05/2019	60
Foundation Day Cum Freshers Day	10/07/2019	10/07/2019	203
Students Union Election	26/07/2019	26/07/2019	183
Independence Day	15/08/2019	15/08/2019	40
Cultural Fest	17/08/2019	17/08/2019	170
Sports Week	19/09/2019	21/09/2019	203
Republic Day	26/01/2020	26/01/2020	40
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. No Plastic Zone The college is having a distinction to make the college "No Plastic Zone" in 2018. All types of plastic cutlery and other items are banned in the college campus. The limited yet unavoidable plastic wastage are carried out by town council for proper disposal.</p>
<p>3. Solar lighting The college campus is having two solar light posts. It is just a beginning to make the campus ecofriendly.</p>
<p>2. Green Cover The college is having a lush green campus of 50 acres on the foot of Singrep mountain. The Eco and Sanitation Club, NSS and NCC unit of the college has planted near about 500 hundred sapling in four different occasions in 2019-20.</p>
<p>4. Led Bulbs The college is fully lighted by LED Bulbs which minimizes the use of conventional energy sources.</p>
<p>5. Proper Waste management Solid wastes are segregated at source differently as biodegradable and non-biodegradable were disposed accordingly.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Title of the Practice: EARN WHILE YOU LEARN Objectives of the practice: i. To encourage the poor students to overcome the financial constraints in achieving the goal of higher education. ii. To recognize and facilitate the individual talent for the use of the development of the institution. Context: Zisaji Presidency College is situated in the remotest corner of Nagaland where economic activities are very less. Students come from poor background and sometimes they find it very difficult to continue their education despite many other financial assistance schemes like post-matriculate scholarship by the state government and free-ship by the institution. This initiative was started to encourage the skilled students by means of financial assistance and received a very positive and promising response. Practice: This new innovative practice started in the college in the year 2017 by looking at some of the gifted students who had contributed immensely in the technical work like poster writing, electrification, handicrafts, banner writing and the like. Thus, the institution is saving much of the college resources and at the same assisting the students financially to fulfill their higher education dreams. The idea was to give monetary assistance while taking their service as a kind of both recognition and encouragement to the needy students. Till date many students have earned by their contribution to the college and successfully completed their graduation. Evidence of success: As the scheme is newly introduced, the</p>
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impact is well ascertained. However from the students' feedback, it is found that it is creating a lot of interests among them and is helping to expose their hidden prospective. So far many students have been benefitted by extending their services in one or the other way for institutional needs and have earned Rupees 55070/- in total. 2. Title of the Practice: ZISAJI CAREER RESOURCE CENTER Objectives of the practice: i. To provide a platform to the students to face different competitive examinations at different levels. ii. To develop competitive spirit among the aspiring candidates for different examinations. iii. To help the economically weak students to prepare for competitive examinations at no cost. Context: Zisaji Presidency College is the only center of higher education in the entire district. The students do not get much avenue to prepare themselves for the competitive examinations. Many students are financially weak to go to cities and prepare for different examinations or by study materials required for the said examination. Keeping this in view, the college provides a platform by providing study materials for various competitive examinations such as the NPSC, UPSC, SSC, PO, other Banking and Railways and SSB examinations. Practice: This innovative practice was started in the college in 2015 with 50 books and other study materials including recent magazines. Today more than 100 (hundred) numbers of books and other studymaterials of different examinations are available in the center. This facility is also available to the former students and other aspiring students of Kiphire at a nominal fee. The center is working under the college Library at present. Evidence of success: This is a new scheme introduced and it is getting a very good response. The graduated students and students presently enrolled are preparing for the entrance examination conducted by different Universities for Higher Education and competitive examinations as well.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://zisaji.org.in/index.php/frontend/viewundersubmenu/?submenuid=77>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS The college is committed to provide quality higher education to the students of Kiphire and to prepare them to face the challenges of 21st century. So the college has made many improvements in its programme and has set up infrastructure so that its vision may be realised. Introduction of New Programmes- The college has introduced three new programmes in the last five years to help the students in their chosen career. The Honours programme in English and Education, and the General program in English has encouraged the students to gain knowledge in new field and pursue Master degree in the same. Introduction of IGNOU Centre- Maximum students enrolled in the college are economically poor. The institution is facilitating all the ways to ensure student progression to higher education or employment. But many of the students don't pursue higher education as they can't afford to study outside. Since the college was not in a position to offer Master Degree to students, it came with its novel idea of establishing IGNOU centre in the college so that the graduating students who can't pursue higher education outside and the employed persons residing in Kiphire, who can't pursue regular classroom programme, can avail the opportunity of higher education through distance learning. The IGNOU centre was established in the college campus in the year 2008 and many students have completed their higher education through this platform. Introduction of Certificate Course in Computer Application- The college tries to create skilled persons who can get employment after graduating from the college. So the college in collaboration with the District Computer Centre is offering a Certificate Course in Computer Application from the year

2016-17 where the students learn the basic knowledge of computer so that they can get employment as data entry operator or start a business of their own in printing and publishing. Introduction of Vocational Education in Floriculture- The college also offers vocational education in floriculture in collaboration with Horticulture Department from the year 2018-19 so that the students can become self-employed. Even the college offers Educational tour to other Institutions so that students can develop their knowledge in the art of floriculture Establishment of Smart Classrooms, ICT enabled Classrooms, Computer Lab and Poly Houses- In an view to improve the quality of curriculum transaction the college has established three smart classrooms and one ICT enabled classroom for the students. The establishment of computer lab with a capacity of thirty students has helped the students pursue the certificate program in computer application. The college has also established three poly houses for the vocational training to students of floriculture.

Provide the weblink of the institution

<https://zisaji.org.in/index.php/frontend/viewundersubmenu/?submenuid=78>

8.Future Plans of Actions for Next Academic Year

Future Plan of Action for the Academic Year 2020-21 Integrated Farming: The College is planning to introduce integrated farming for the following with an aim to generate income: a. Livestock such as piggery and poultry and b. Organic farming such as broccoli and King chilly plantation. Transformer: The College is also planning to install an exclusive transformer for uninterrupted power supply during all working hours. Rostrum: Plans are being made to construct a Rostrum in the College playground for utilizing it as a platform during important events of the College. Online feedback: It is also decided to introduce online feedback from the stake holders via Google form. College Website: The College will be redesigning its Website to reflect SBI Collect, Student and teachers login ids, online admission procedure, etc., for welfare of the students and teachers. Library: The College is planning to strengthen its library through procurement of additional books. Infrastructure for differently-abled students: With an aim to accommodate differently-abled students, the College is also planning to strengthen and design the College infrastructure. Tree Plantation: For aesthetic beauty and quality air in and around the campus, the College is planning to plant trees. Student Canteen Extension: Since the current student canteen is a bit small, the College is also planning to extent the canteen to accommodate more students. Girls Hostel: The College already has hostel for the boys therefore, plans are being made to construct a hostel for the girls also. Introduction of Sociology Subject: Since Sociology has become an important subject in the present scenario coupled with increasing demands, the College is planning to introduce Sociology subject with its own department after due consultation with the higher authority. Gymnasium: The College also aims to introduce a gymnasium keeping in mind the health and fitness of the students and teachers. Common room: The College at present doesn't have a common room for the boys and girls. Therefore, plans are being made to construct it at the earliest.