



GOVERNMENT OF NAGALAND  
ZISAJI PRESIDENCY COLLEGE  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
KIPHIRE: NAGALAND



Dated: 01.11.2024

**MEETING CIRCULAR**

All IQAC members are hereby informed that a meeting has been scheduled on 2<sup>nd</sup> November, 2024 in the Principal's Office, Zisaji Presidency College at 12 noon. The main agenda of the meeting is to discuss the formulation of the Institutional Development Plan (IDP) and related matters in preparation for the upcoming NAAC assessment. All members are requested to bring ideas and reports that can contribute to the creation of a comprehensive IDP that meets the standards and expectations of the NAAC.

(Dr. R. Bendangtemjen)  
Principal  
Chairperson, IQAC

Principal  
Zisaji Presidency College  
Kiphire, Nagaland

(Martha Tsumon)  
Coordinator, IQAC  
Coordinator  
IQAC  
Zisaji Presidency College  
Kiphire : Nagaland

Copy to:

1. Vice-Principal, Member
2. Gagan Chandra Mishra, Member
3. Dr. Priyaranjan Das, Member
4. Dr. Debashish Panigrahi, Member
5. Dr. I. Temjentoshi Ozukum, Member
6. Chamdiba Sangtam, Member
7. Kuthorhole Nyuthe, Member
8. Y. Lungjai Phom, Member
9. Island Peace Yangthsaba, Member
10. President, PTA, Member
11. President, Alumni, Member
12. Gen. Secy., ZPCSU, Member
13. R. Tsitongse Sangtam, Member
14. Dr. Apise Sangtam, Member



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**IQAC MEETING MINUTES**

**Date: 02.11.2024**

**Time: 12.30 PM**

**Venue: Principal's Chamber, ZPC**

**Members Present:**

- |  |                    |
|--|--------------------|
| 1. Dr. R. Bendangtemjem                    | - Principal        |
| 2. Dr. Purna Mishra Chandra                | - Vice-Principal   |
| 3. Ms. Martha Tsumon                       | - IQAC Coordinator |
| 4. Dr. Debashish Panigrahi                 | - Member           |
| 5. Mr. Chamdiba Sangtam                    | - Member           |
| 6. Mr. R. Tsitongse                        | - Member           |
| 7. Mr. Aketo V Sangtam, Secretary, PTA     | - Member           |
| 8. Mr. Rangcholi, General Secretary, ZPCSU | - Member           |

**Purpose:** Preparation of IDP

**Agendas discussed:**

1. The meeting began with opening remarks by the Principal and Co-ordinator.
2. Given the vast scope of creating the IDP document, it was understood that this would be the first of many meetings to be held in developing a comprehensive development plan.
3. It was decided to develop Annual Activity plans for which certain requirements were identified.
4. The following aspects of Physical Infrastructure Requirements were discussed:
  - i. Smart Campus
  - ii. Green/ sustainable building
  - iii. Infrastructure to commute wrt accessibility for PwD
  - iv. Administrative Block
  - v. Library/ Digital resource centre
  - vi. Lecture complex, classrooms



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- vii. Facilities to Faculty and Staff
  - viii. Games and sports facility
  - ix. Guest accommodation
  - x. Commercial shops/centres
  - xi. Health and well-being
  - xii. Botanical Park/ Garden
5. Few aspects of Innovative Academic Infrastructure Requirements were discussed:
- i. Courses catering to professional/ future requirements
  - ii. Non- teaching staff
6. It was decided that the PTA, after consultation with Association office bearers, would start working on the construction of Tribal Museum/ Exhibition Hall.
7. The Alumni Committee would convene a meeting at the earliest to discuss the smooth functioning of the Alumni Association.

(Dr. R. Bendangtemjen)

Principal

Chairperson, IQAC

Principal  
Zisaji Presidency College  
Kiphire, Nagaland

(Martha Tsumon)

Coordinator, IQAC

Coordinator  
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Date: 06.02.25

**MEETING CIRCULAR**

All IQAC members are hereby informed that there will be a meeting on 7<sup>th</sup> February, 2025 in the Principal's Office at 11 am. The main agenda of the meeting is to review all criteria before final submission of AQAR 2023-24. All members are asked to come prepared for presentation of respective criteria for review.

(Dr. R. Bendangtemjen)  
Principal  
Chairperson, IQAC

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**Meeting Minutes**

**Time:** 11:00 AM

**Date:** 7<sup>th</sup> February, 2025

**Venue:** Principal's Office

**Chairperson:** Dr. R. Bendangtemjem, Principal

**Members Present:**

1. Dr. R. Bendangtemjem - Principal
2. Dr. Purna Mishra Chandra - Vice-Principal
3. Ms. Martha Tsumon - IQAC Coordinator
4. Dr. Debashish Panigrahi - Member
5. Dr. Priyaranjan Das - IQAC Member
6. Dr. I. Temjentoshi Ozukum - Member
7. Mr. Gagan Chandra Mishra - Member
8. Mr. Chamdiba Sangtam - Member
9. Mr. Kuthorhole Nyuthe - Member
10. Ms. Y. Lungjai Phom - Member

**Purpose:** Review of AQAR 2023-24

**Proceedings:**

1. The Principal welcomed the members. He stated that the AQAR for 2023-24 is a critical document linking the previous SSR to the next NAAC cycle. The IQAC coordinator also briefed on the extension by the NAAC and the deadline for the NE states.
2. The committee reviewed the data compiled by the respective Criterion Heads.
3. The AQAR 2023-24 was approved by IQAC with minor corrections.

Meeting was adjourned by the Principal at 3:30 pm.

(Dr. R. Bendangtemjen)  
Principal  
Chairperson, IQAC

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Dated: 24.02.25

**MEETING CIRCULAR**

All IQAC members are hereby informed that there will be a meeting on 25th February, 2025 in the Principal's Office at 11 am. The main agenda of the meeting is to discuss matters in preparation for the upcoming NAAC assessment. All members are requested to bring ideas that would facilitate in creating a report that meets the standards and expectations of the NAAC.

(Dr. R. Bendangtemjen)  
Principal  
Chairperson, IQAC

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**IQAC MEETING MINUTES**

**Time: 11:00 AM**

**Date: 25<sup>th</sup> February, 2025**

**Venue: Principal's Office**

**Chairperson: Dr. R. Bendangtemjem, Principal**

**Members Present:**

1. Dr. R. Bendangtemjem - Principal
2. Dr. Purna Mishra Chandra - Vice-Principal
3. Ms. Martha Tsumon - IQAC Coordinator
4. Dr. Debashish Panigrahi - Member
5. Dr. Priyaranjan Das - IQAC Member
6. Dr. I. Temjentoshi Ozukum - Member
7. Mr. Gagan Chandra Mishra - Member
8. Mr. Chamdiba Sangtam - Member
9. Mr. Kuthorhole Nyuthe - Member
10. Ms. Y. Lungjai Phom - Member

**Purpose:** Preparation on Upcoming NAAC Assessment, 2025

**Agendas Discussed:**

1. Submit SSR (Self Study Report) by the end of March, 2025.
2. Review the last five years AQAR Report and prepare the supporting documents.
3. Criterion wise work division among the IQAC members to prepare and compile the reports.
4. All the Departments and Committees to arrange its last five years (2019-2024) reports and submit to IQAC within 10 days.
5. Install Jio Broadband Wifi in the college to facilitate smooth functioning of NAAC Assessment.
6. NSS Programme Officer to adopt one Village and initiate necessary activities in the adopted village.
7. Organise Alumni Association Meet on 1<sup>st</sup> March, 2025 at the College.

Meeting was adjourned by the Principal at 1:15 PM.

(Dr. R. Bendangtemjen)  
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Chairperson, IQAC

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