



YEARLY STATUS REPORT - 2024-2025

Part A

Data of the Institution

1.Name of the Institution		ZISAJI PRESIDENCY COLLEGE
♦ Name of the Head of the institution	DR. PHYOBENTHUNG	
♦ Designation	PRINCIPAL	
♦ Does the institution function from its own campus?	Yes	
♦ Phone no./Alternate phone no.	9436804447	
♦ Mobile No:	7005501640	
♦ Registered e-mail	principalzpc@gmail.com	
♦ Alternate e-mail	iqac.zpc@gmail.com	
♦ Address	Alikhong	
♦ City/Town	Kiphire	
♦ State/UT	Nagaland	
♦ Pin Code	798611	
2.Institutional status		
♦ Affiliated / Constitution Colleges	Affiliated	
♦ Type of Institution	Co-education	
♦ Location	Semi-Urban	
♦ Financial Status	UGC 2f and 12(B)	

♦ Name of the Affiliating University	NAGALAND UNIVERSITY				
♦ Name of the IQAC Coordinator	MISS MARTHA TSUMON				
♦ Phone No.	8118959243				
♦ Alternate phone No.					
♦ Mobile	8118959243				
♦ IQAC e-mail address	iqac.zpc@gmail.com				
♦ Alternate e-mail address	principalzpc@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://zisajipresidencycollege.com/public/storage/iqac/1744987944_68026728289c4.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
♦ if yes, whether it is uploaded in the Institutional website Web link:	https://zisajipresidencycollege.com/public/assets/frontend/img/academic-calender/Academic%20Calendar-2024.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.34	2019	08/01/2020	07/01/2025
6. Date of Establishment of IQAC			01/04/2013		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Zisaji Presidency College	Staff Quarter	Government of Nagaland	2021 (5 Years)	4.95 Crores	
8. Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> ◆ Upload latest notification of formation of IQAC 	https://zisajipresidencycollege.com/public/assets/frontend/img/committees/Committees & Functions IQAC.pdf
9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> ◆ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes https://zisajipresidencycollege.com/public/storage/iqac/1777105598_69ec7abea9be1.pdf
<ul style="list-style-type: none"> ◆ If No, please upload the minutes of the meeting(s) and Action Taken Report 	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
<ul style="list-style-type: none"> ◆ If yes, mention the amount 	4 lakhs
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Facilitation of process for introduction of the Fourth year of FYUGP from 2025-2026 as per NEP 2020	
Applied for Introduction of a new subject, Sociology	
One-day Workshop conducted in collaboration with Department of English as part of extension activity for high school and higher secondary school students	
One-month Hands-on training in five (5) different trades in collaboration with Nagaland Tool Room and Training Centre	
Construction started for Tribal Museum/ Exhibition Hall with PTA support	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Blacktopping of College Road	Successfully completed
Introduction of new Departments viz. Sociology, Psychology, Philosophy and Geography	Applied for Sociology
Creation of more posts for teaching faculty	Applied for
Construction of Academic building	Applied for
Construction of Boundary Fencing	Under process
Construction of Library building	Not done
Construction & Electrification facility to Girls Hostel site	Electrification facility created
Extension of College Playground	Proposal submitted, expected to be done 2027-28
Implementation of Online Feedback for stakeholders;	To be implemented from 2025-26
Conduct one inter-disciplinary webinar by IQAC;	Deferred, one national seminar/webinar to be conducted in next academic session
Computers for all the Departments	Not done
Nature camping for the teaching faculty	Not done
Publication of An Annual Inter-Disciplinary Journal;	not done

13. Whether the AQAR was placed before statutory body?

Yes

♦ Name of the statutory body	
Name	Date of meeting(s)
College Advisory Board	15/12/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	07/02/2025

15. Multidisciplinary / interdisciplinary

The Institution at present is offering only Arts Stream in subjects like English, Economics, Education, History, Political Science and Environmental Studies. 1. Proposal has been submitted to NU to introduce new subject i.e. Sociology 2. The College is envisioning a future where the students can have interdisciplinary choices of streams apart from Arts like Science and Commerce Streams. The College has a plan to integrate with STEM in future when the College introduces Science and Commerce Streams. 3. The College has recently introduced FYUGP System under NEP2020 in all the existing subjects as per mandate of the Nagaland University. The new system provides a flexible and innovative structure to the syllabus and the curricula as a whole. 4. Since the College has already introduced the FYUGP system, the 3rd year students after graduation have the advantage to take their Masters either in their respective Core subject or in their Minor paper. 5. The college also offers Interdisciplinary/ Multidisciplinary Courses (IDC/MDC) as per the NEP, in which students can choose a paper other than their core subject.

Department	Semester	Name of Paper
Department of Economics	1 st	Elementary Microeconomics
	3 rd	Elementary Macroeconomics
Others		Environmental Science
Department of Education	2 nd	History of Indian Education
Department of English	2 nd	Introduction to Drama in English
Department of History	2 nd	Freedom Movement in NE India
	3 rd	Understanding Heritage
Department of Political Science	2 nd	Peace and Conflict Resolution
	3 rd	Feminism: Theory and Practice

16. Academic bank of credits (ABC):

The Institution is registered under ABC where all details are sent to Nagaland University (NU) and marks are to be deposited in the ABC ID. As of the academic session (2024-2025), all students have created their ABC IDs and those have been submitted to NU.

The Institution takes all possible initiatives to facilitate the registration of students under the ABC. Students are specifically oriented to the need and importance of ABC/APAAR ID. Thereafter, the Admission Committee facilitates the creation of the ID for each student. Aadhar-related issues are resolved by collaborating with the Aadhar Centre under the District Commissioner's Office.

17.Skill development:

The College facilitates vocational education and promotes skill development to the students through its Entrepreneurship and Skill Development Board. 1. The College offers Skill Enhancement Course (SEC) as per NEP for equipping the students with various skills. 2. The College also offers Creative Writing in English Course through distance learning mode of the IGNOU center attached to the College to gain dual certificate while continuing their regular education.

Department	Semester	Name of Paper
Economics	1 st	Elementary Computer Application in Presentation of Data
	3 rd	Methods of Data Analyses
	4 th	Computer Application in Data Analyses
Education	1 st	Life Skill Education
	4 th	Communication Skills
English	1 st	Phonetics
	3 rd	Basic English Communication Skills
History	4 th	Introduction to Archeology
	3 rd	Archives And Museums
Political Science	1 st	Legislative Support
	3 rd	Democratic Awareness with Legal Literacy
	4 th	Public Opinion and Survey Research

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Within the framework of the curriculum prescribed by Nagaland University, the college offers a range of papers designed to introduce students to the diverse forms of cultural knowledge within the Indian Knowledge System. These courses aim to deepen students' understanding of India's rich cultural heritage and traditions.

Paper Code	Name of paper
C-1 ICL	Indian Classical Literature
MD- 3	Understanding Heritage
IDC	Naga Indigenous Knowledge
HIS/ SEC-103	Fairs and Festivals in Northeast India

19.Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The College focuses on outcome-based education through: 1. Career counseling 2. Mentoring class 3. Model tests, Unit tests 4. Supply of study materials in soft and hard copies to the students 5. Seminar Paper presentation by all the students as one area of internal assessment. Every department conducts faculty meetings to discuss various aspects of teaching-learning like the academic performance of students, the coverage of syllabus on time and planning out with feedback to motivate the students having poor academic performance. Among others, the College facilitates smart classrooms equipped with LED projectors for students and teachers, organises training for the teaching faculties in the use of ICTs, E-library is open for students for easy access to books and learning materials, all the initiatives are taken to procure more and more books and study materials as per the change of syllabus of the students of different subjects. Field trips and other project works are given to the students for the development of different learning skills.

20.Distance education/online education:

The Institution has an extension study centre of IGNOU, which helps aspiring students to complete their higher studies like Master's Degree in Political Science, Public Administration, English, History, Economics and BA in the subjects available in the college through distance mood. The study centre also facilitates learners who are in different jobs to complete their higher degrees in different subjects as well.

Extended Profile**1.Programme**

1.1 Number of courses offered by the institution across all programs during the year	5
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File Description	Documents
Data Template	https://docs.google.com/spreadsheets/d/1Bzngx0glcQPYY3oyM8724farc5Puymo/edit?usp=drive_link&oid=105654450601670921956&rtpof=true&sd=true

2.Student

2.1 Number of students during the year	270
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File Description	Documents
Data Template	https://docs.google.com/spreadsheets/d/1e2hYfmInYxqqWEHmol2R3qksJaMZworC/edit?usp=drive_link&oid=105654450601670921956&rtpof=true&sd=true

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	81
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File Description	Documents
Data Template	https://docs.google.com/spreadsheets/d/1NmFpexaMELEN2f4rnYWGyhxg281L6P-2/edit?usp=drive_link&oid=105654450601670921956&rtpof=true&sd=true

2.3	53
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	https://docs.google.com/spreadsheets/d/1lZx2fPjhL-LPbAMglZQ6xQ-9cfb6SFkB/edit?usp=drive_link&oid=105654450601670921956&rtpof=true&sd=true	
3.Academic		
3.1 Number of full time teachers during the year		25
File Description	Documents	
Data Template	https://docs.google.com/spreadsheets/d/1luc u1SXmXil uHRtFGrN9kEM6tDZitqt/edit?usp=drive_link&oid=105654450601670921956&rtpof=true&sd=true	
3.2 Number of Sanctioned posts during the year		21
File Description	Documents	
Data Template	https://docs.google.com/spreadsheets/d/1OML38aSFfSbBirITEYV506tVTBtsJThS/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true	
4.Institution		
4.1 Total number of Classrooms and Seminar halls		14
4.2 Total expenditure excluding salary during the year (INR in lakhs)		31.21
4.3 Total number of computers on campus for academic purposes		58

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Zisaji Presidency College is affiliated to Nagaland University and accordingly follows the curriculum & Syllabus prescribed by the university. The Principal conducts faculty meetings to discuss the various curricular, co-curricular and extra-curricular activities to be conducted in the college before beginning the academic session each semester. The Academic Calendar of the college is prepared by the IQAC after thorough deliberations and discussions on the Academic Calendar of Nagaland University, Calendar of State Government and the Action Plans submitted by the different committees. All the departments conduct department meetings before the commencement of the session for course distribution, preparation of Lesson Plan and action plan of the Departmental activities. The time-table for classes is prepared and disseminated on different platforms for wide publicity. The teachers follow blended learning method to make the teaching-learning process more participative, interesting and learner-centric. The classroom attendance of the students is recorded every month and reported to the students to crosscheck regularity and punctuality. Necessary guidance and feedback are given to the irregular students. The college facilitates a library & E-library for both teachers and students to stay updated on the latest developments in the courses and to make teaching-learning more productive. The students are assessed continuously and comprehensively on their academic skills through home assignments, class tests, debates, quizzes, group discussions, project works & seminars in conformity with the prescribed syllabus of Nagaland University.

File Description	Documents
Upload relevant supporting document	https://docs.google.com/spreadsheets/d/1Bzngx0glcQPiYY3oyM8724farc5PuyMo/edit?usp=sharing&ouid=105909088912799954798&rtpof=true&sd=true
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Zisaji Presidency College follows the guidelines prescribed by the Nagaland University. As per the University guidelines, the End Term Examinations are conducted two times- one each for odd and even semesters respectively. The marking system is as follows:

1. A total of 100 Marks is divided into a 75: 25 marks ratio in which 75 marks are allotted to the End Term Examination and 25 marks to Internal Assessment. A total of 50 marks is divided in the same way with 37.5 marks allotted to End Term Examination and 12.5 to Internal Assessment

2. The Internal Assessment is done in three parts:

Class Test

Assignment

Seminar/Quiz/Project/Debate/Group Discussion

Colleges are given flexibility to follow different methods of Internal Assessment. A well-planned Schedule for Internal assessment is included in the Academic Calendar. Unit tests are conducted every 1st and 3rd Saturday of the month and necessary feedback is given.

The Internal assessment marks are submitted to the Examination Branch and suitable measures are taken for the under-performing students. Remedial classes are provided to clear the students' doubts.

File Description	Documents
Upload relevant supporting documents	https://drive.google.com/file/d/1u397Gae00YggQku7-mSvGH8ysu3-6hai/view?usp=sharing
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	https://drive.google.com/file/d/13HBNTQfpSsOhPHbuqQ07cQcmS860GXQ0/view?usp=drive_link
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	https://docs.google.com/spreadsheets/d/1EqFkNn9HWuRDzwOE3VTukUnmmCD368e/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	https://docs.google.com/spreadsheets/d/1rw6KM5NYKKeqvdlIWFL4Y5sEGdDW1mkd/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution offers various courses which integrate crosscutting issues relevant to Gender, Environment and Sustainability, Human Values & Professional ethics into the curriculum. These issues are studied both under Interdisciplinary Courses and Core Courses.

Gender: The Department of Political Science offers POL/H/MD-2 (Feminism: Theory and Practice) which enables students to understand the various forms of feminism. The Department of English offers C-11 WW (Women's Writing) which exposes the students to various literature written by women. The Department of Education offers EDN C-5 (Trends & Issues of Modern Indian Education) which enables the students to study various modern issues including gender.

Environment & Sustainability: The paper MD-1 (Environmental Science) deals with environment and sustainability and helps the students to get a better understanding of the environment.

Human Values & Professional Ethics: The Department of Education offers EDN C-10 (Educational Management), EDN C-15 (Inclusive Education), EDN C-13

(Guidance & Counselling in Education) and The Department of Political Science offers POL/H/C-12 (Human Rights in a Comparative Perspective) POL/H/MD-1 (Peace & Conflict Resolution). All these enable the students to understand and acquire knowledge on Human Rights, Ethics, Human Value, Human Integrity and Professional ethics. This also helps the students to understand conflict issues and techniques of conflict resolution at the international level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	https://drive.google.com/file/d/111cR_ZCUjwnaVGa4SqUEQnnjnXU1F5i6/view?usp=drive_link

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	https://drive.google.com/file/d/1R30TaKV14E23r0tVJa2licC5e7j0Rcyg/view?usp=drive_link
Programme / Curriculum/ Syllabus of the courses	https://drive.google.com/file/d/1UgMju4zI7vYbzZM1cwxiG5Y3i7R8y-eo/view?usp=drive_link
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	https://drive.google.com/file/d/1HmK8eThxmh9qBR9KDWIZw1h7BaVzIm6Q/view?usp=drive_link
Number of courses that include experiential learning through project work/field work/internship (Data Template)	https://docs.google.com/spreadsheets/d/1A4MCSfuIox2r9SCosgCCgQTc0LndqrjM/edit?usp=drive_link&ouid=105909088912799954798&rtpof=true&sd=true

1.3.3 - Number of students undertaking project work/field work/ internships

76

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	https://docs.google.com/spreadsheets/d/1ZFUPr_eCChz_XmE6a8_gN9o-0H-XUBTBb/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

B. Any 3 of the above

1. Students
2. Teachers
3. Employers
4. Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	https://drive.google.com/file/d/1S8FEqbqiVfkcUB1UIhiXY4Q-00sYmUdF/view?usp=sharing

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	https://drive.google.com/file/d/1S8FEqbqiVfkcUB1UIhiXY4Q-00sYmUdF/view?usp=drive_link
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	https://docs.google.com/spreadsheets/d/1e2hYfmInYxqgWEHmol2R3qksJaMZworC/edit?usp=drive_link&ouid=105909088912799954798&rtpof=true&sd=true
Institutional data in prescribed format	https://docs.google.com/spreadsheets/d/117t07fZlo5XfnmIGeb7TS8Jq7Giyicq2/edit?usp=drive_link&ouid=105909088912799954798&rtpof=true&sd=true

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

270

File Description	Documents
Any additional information	https://drive.google.com/file/d/189tXb5pf5UX7p00F-EENBiwkflJAgkTe/view?usp=sharing
Number of seats filled against seats reserved (Data Template)	https://docs.google.com/spreadsheets/d/1BsADe04ZFBDpxeix1aq3FpPGvyhut60Q/edit?usp=sharing&ouid=105909088912799954798&rtpof=true&sd=true

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the students' learning levels before the course's commencement, for which their previous qualifying examination and grading in other skills become indicators. The institute organizes an Orientation Program before the commencement of each semester to familiarize the students with the courses and assessment procedure. The assessment after admission is done through Continuous and Comprehensive Evaluations like Assignments, Unit tests, Class Tests, Group Discussions, Seminars, Quizzes, Debates and Classroom Interaction. Model tests are conducted specially for the new entrants to familiarize them with the university examination pattern. Special attention is also given to the slow learners through tutorial and remedial classes. Advanced learners are encouraged to make the best use of the library, present papers in seminars, participate in literary competitions, and prepare for competitive examinations in the Zisaji Career Resource Centre. The institute also runs a mentoring program to take care of students' academic issues. Apart from these, the College facilitates athletic, literary and cultural programs. A computer lab is provided to enhance the skills of students in computers. Skill Development

programs and College Magazine facilitate the creativity and critical thinking of the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2- Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
270	25

File Description	Documents
Any additional information	https://drive.google.com/file/d/1UYk30oV4MNmieevBroXb_lxblnTVh9rq/view?usp=sharing

2.3- Teaching- Learning Process

2.3.1- Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.

The Institution follows comprehensive student-centric methods aiming at holistic development of the students as well as enhancing their learning experiences. The Institution provides smart classroom facilities to the students that facilitate blended learning. The teachers use e-learning resources like Youtube, video lectures etc to make the teaching-learning process interesting and interactive, and encourage classroom discussions and questions for the development of critical thinking of the students. The students are encouraged to undertake individual projects and submit reports which enable them to have first-hand knowledge beyond textbooks. Besides, the College has provisions for tutorial and remedial classes, peer learning, assignments, quizzes and debates, seminars and group discussions, workshops, cultural activities and educational trips for the students. The institute also encourages the students to participate in conferences and be members of NSS, RRC (Red Ribbon Club), YRC and NCC as a part of experiential learning. The Institution has various co-curricular and extracurricular activities related committees and clubs for facilitating experiential learning. The spirit of teamwork is strengthened by encouraging the students to participate in different extension activities. The Institution also invites experts from outside the institution to interact with students on different subjects.

File Description	Documents
Upload any additional information	https://drive.google.com/file/d/1mSiN4zNqN6133bD7XXkHypOgGtJWX6YP/view?usp=drive link
Link for additional information	Nil

2.3.2- Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College emphasizes the use of ICT for effective teaching and learning processes. The teachers make use of PowerPoint presentations through LED projectors installed in the smart classrooms, prepare and disseminate digital notes or soft copies through social media, and submit digital materials in the College E-Library for easy access by the pupils. The teachers also use Documentary Movies and Instructional Videos related to the syllabus for a better understanding of the subject content. The teachers also use YouTube Lectures, maps, posters, slogans, etc. to make their classes more interesting and effective. The teaching-learning process is also taken out of the conventional classrooms through the usage of E-learning tools like WhatsApp, Google Meet and Zoom. Social media has been proven to be a very beneficial platform for teachers and students for discussion, sharing of study materials, clarification of doubts and establishment of a close bond among them.

File Description	Documents
Upload any additional information	https://docs.google.com/document/d/1ihBJnS4J5cTeGIrgfp0ghFdoiGVIPeE1/edit?usp=drive_link&oid=105909088912799954798&rtfpof=true&sd=true
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3- Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1- Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	https://drive.google.com/file/d/1W5-03fWE35tFkmaCVleCUBgPlMkwNtS-/view?usp=drive link
mentor/mentee ratio	https://drive.google.com/file/d/1aShsgSJvnihkTVld2xu0j0K6bH0IQDEG/view?usp=drive link

2.4- Teacher Profile and Quality

2.4.1- Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	https://docs.google.com/spreadsheets/d/1rMAGTNGq6X5TrzQZIxFESDkTMwzy8kTd/edit?usp=drive link&oid=105909088912799954798&rtpof=true&sd=true
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2- Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1- Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	https://docs.google.com/spreadsheets/d/1yldE-g67lYXPFfMEXE9jydK6AMy63NDC/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true

2.4.3- Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1- Total experience of full-time teachers

247

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	https://docs.google.com/spreadsheets/d/1rMAGTNGq6X5TrzQZIxFESDkTMwzy8kTd/edit?usp=drive link&oid=105909088912799954798&rtpof=true&sd=true

2.5- Evaluation Process and Reforms

2.5.1- Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write a description within 200 words.

In each Semester, students go through a series of Internal Assessments both as pre-requisite criteria for their successful completion of End Term Examination as per the Nagaland University and as the institution's conviction to bring out the best in the students. Internal Assessments are incorporated into the Academic calendar. Apart from this, unit-end assessments are also conducted to improve the students' performance. During the period the internal assessments and correction of answer scripts were done offline. The students were given detailed guidelines regarding the process and were guided by the teachers in case of any difficulty. The students were intimated about the assessment schedule through social media and pasting it on the College Notice Board. Class attendance of the students is checked before the exams as per the mandate of Nagaland University. The college maintains attendance for each course. Continuous Internal Evaluation is done by the departments throughout the semester; these include internal assessment exams, assignments, quizzes, debates and seminar/paper presentations. These formative evaluations help the students prepare better for their final examinations. Students are always encouraged to approach the teachers for any clarification.

File Description	Documents
Any additional information	https://drive.google.com/file/d/1u397Gae00YggQku7-mSvGH8ysu3-6hai/view?usp=drive link
Link for additional information	Nil

2.5.2- Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The whole internal assessment system is transparent and continuous. The tentative timing of the internal assessment is incorporated into the Academic Calendar well in advance at the beginning of each semester for coordination and transparency. Specific dates are

notified fifteen days before the commencement of tests. The question papers are prepared with full confidentiality by the examination branch. The marks obtained by the students in each internal assessment are displayed on the notice board within a week of completion of the assessment. Seminars, Group Discussions, Debates and Quizzes are conducted by the department in the presence of all the faculty members of the Department. Besides, the teachers conduct Unit tests and surprise tests to assess the conceptual understanding of the students. The college also conducts Model Tests for First Semester students to familiarize them with the Term End examination. The Answer Scripts of class tests, assignments and seminar papers are given to the students with the necessary feedback to maintain transparency. Students who were unable to appear for the internal assessment due to unavoidable circumstances on the assigned date are given a chance through strict consideration of their cases by the Result Moderation Board which includes the College Administration and the HoDs of all the Departments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6- Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme outcomes, programme-specific outcomes and course outcomes of different programs offered by the institution are stated and displayed on the College website and communicated to the teachers and students at the beginning of the session along with the syllabus. Teachers and students are informed about the availability of programme outcomes, programme-specific outcomes and course outcomes on the institutional website. Furthermore, the teachers and students get a copy of these details in the syllabus provided to them. Such details help the teachers prepare their lesson plans and decide on the pedagogic strategies. The teachers also discuss the information in detail during the orientation program held at the beginning of each semester. The College, not being autonomous, has to adhere to the course curricula of Nagaland University. The POs and COs of different subjects are put up on the website of the College. The detailed syllabus of the different programs is available on the website of the College. The students are informed of the desired outcomes in the Orientation Program organized by the college and the

individual departments respectively. The Program Specific outcomes and the Course Outcomes are explained by the respective subject teachers in the class.

File Description	Documents
Upload any additional information	Nil
Paste link for Additional information	https://zisajipresidencycollege.com/syllabus
Upload COs for all courses (exemplars from Glossary)	https://drive.google.com/drive/folders/1jvvW0HlkUgUUTMsxupyw HPJIDrKj80M?usp=drive link

2.6.2 Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution adopts various methods for the effective attainment of Program Outcomes, Program-specific outcomes and Course outcomes. The institution practices continuous internal assessment at the College level. Assessments like assignments, class tests, seminars, group discussions, debates, quizzes, and project works are done throughout the semester to evaluate the learning outcomes. The teachers also conduct unit tests after the completion of each unit in their respective papers. The teachers identify slow learners and remedial classes are conducted. The institution also conducts university-level End-Term examinations at the end of each semester. To improve the level of attainment, the students are also evaluated based on their attendance, classroom participation, receptiveness, motivation in the classroom, and participation in other activities. The College ensures efficient and effective participation of students in various curricular, co-curricular and extra-curricular activities. The institution adopts the SGPA and CGPA grading system to assess the level of attainment of program outcomes, program-specific outcomes and course outcomes. The seven-point grading system is adopted by the institution.

File Description	Documents
Upload any additional information	https://drive.google.com/file/d/1LtChjzQlBfhQIpfiQRv012RPSQOjVJHQ/view?usp=drive_link
Paste link for Additional information	Nil

2.6.3- Pass percentage of Students during the year

2.6.3.1- Total number of final year students who passed the university examination during the year

53

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	https://docs.google.com/spreadsheets/d/1cJ9QR5DP8DMZTsmIt2hl14gmmZ5E2n9r/edit?usp=drive_link&ouid=105909088912799954798&rtpof=true&sd=true
Upload any additional information	https://drive.google.com/file/d/1y7xcRg6NabBvm4tXUw8hPgR7jFpqv4Qh/view?usp=drive_link
Paste link for the annual report	https://drive.google.com/file/d/1sAwicp1Dmpa08kzY9T093eASo0R NEYA/view?usp=drive_link

2.7- Student Satisfaction Survey

2.7.1- Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://zisajipresidencycollege.com/public/storage/igac/1777104721_69ec7751e359f.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year 5

File Description	Documents
Report of the event	https://docs.google.com/spreadsheets/d/1EiF3SYmsQV1PWg8DrZLfkiY3999kJXb8/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	https://docs.google.com/document/d/1NE-2D3syxi2Vm2Q2-12hX3cXBBGdNV/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	https://docs.google.com/spreadsheets/d/1QRyMh-hxEeWF7pYJ71vsgPwQVCbWh6I1/edit?usp=drive link&oid=105909088912799954798&rtpof=true&sd=true

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In pursuit of holistic student development and meaningful community engagement, the Department of English, in collaboration with IQAC, organized a One-Day Workshop on Grammar and Phonetics, equipping high school and higher secondary school students with essential language skills and correct pronunciation. The institution also organized the 2nd District Level Running Trophy Volleyball Tournament, fostering community cohesion and constructive youth participation through sports. Additionally, selected students undertook a National Integration Tour, exposing them to the diverse cultures, traditions, and heritage of the country and had the rare privilege of meeting the President of India thereby broadening their social outlook and nurturing a spirit of national unity and integration. Further, the NSS unit actively engaged students in community service drives, social awareness campaigns, and outreach programmes in the neighboring localities. The NCC cadets participated in discipline-oriented training, parades, and social

service activities, instilling in them a sense of national duty and civic responsibility. The RRC wing contributed through awareness programme and humanitarian service initiatives. Collectively, these extension activities reflect the institution's unwavering commitment to the holistic development of students and their meaningful engagement with the surrounding community and the nation throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	https://drive.google.com/file/d/1MVtzLBKPxOpljTn3-e5y2Xwp217vhCZA/view?usp=drive link

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	https://drive.google.com/file/d/1yqxEJxDX1qvK0zytLoq2hbwwjhhu89X6/view?usp=drive link
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	https://docs.google.com/spreadsheets/d/13bdMGu8Gff3US1tPnG666EELjP5JoAiW/edit?usp=drive link&ouid=105909088912799954798&rtpof=true&sd=true

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

943

File Description	Documents
Report of the event	https://drive.google.com/file/d/1yqxEJxDX1qvKOzytLoq2hbwwjhhu89X6/view?usp=drive link
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	https://docs.google.com/spreadsheets/d/13bdMGu8Gff3US1tPnG666EELjP5JoAiW/edit?usp=sharing&ouid=105909088912799954798&rtpof=true&sd=true

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	https://drive.google.com/file/d/1HmK8eThxmh9qBR9KDWIZw1h7BaVzIm6Q/view?usp=drive link
Details of linkages with institutions/industries for internship (Data Template)	https://docs.google.com/spreadsheets/d/1Jx6P4-CPCeBIsjrsxW1xwkmwUQzku03e/edit?usp=sharing&ouid=105909088912799954798&rtpof=true&sd=true
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a campus of 49.13 acres of land for adequate infrastructure and physical facilities for teaching and learning. It has one Academic cum Administrative building having ten classrooms (Five smart classrooms) with quality furniture, a computer lab, a library and e-library. The computer lab can accommodate 33 students at a time. Two computers and a printer are provided in the Faculty Room. The College has three Photostat machines for photocopying. The College library has more than 4000 books, journals, magazines and newspapers and a reading space. The E-library has 10 computers, e-magazines and more than 10000 e-books. The College has a boys' hostel with 50 occupant capacity. The College has a Career Resource Centre which provides academic counselling and study materials for Competitive examinations. The College has a 25 KV transformer, digi-generator and two generators of 5 KV and 1.5 KV respectively, and two 5KV UPS to facilitate power supply. It has a bore well to supply water to the campus. The College has a floriculture farm with an area of 120 sq meters and 3 poly houses. The College has a playground for outdoor activities and an auditorium for events. A staff quarter is under construction.

File Description	Documents
Upload any additional information	https://docs.google.com/document/d/1y181VVxm9H95gE885IRQ7Bugsehr6S/edit?usp=drive link&oid=105909088912799954798&rtpof=true&sd=true
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has the following facilities for different activities:

1. Auditorium for Yoga and event or programmes.
2. Playground for football
3. Badminton court
4. Volleyball court

5. Open Stage for outdoor events

File Description	Documents
Upload any additional information	https://docs.google.com/document/d/1qkLIt5jbs sj0RMdpsg7Yp9d4L8CHvzxB/edit?usp=drive link&uid=105909088912799954798&rtpof=true&sd=true
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	https://docs.google.com/document/d/1NDR8dsXYv K5s2LGCN9ybgHHpco5IIdCa/edit?usp=drive link&uid=105909088912799954798&rtpof=true&sd=true
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	https://docs.google.com/spreadsheets/d/1Q6Tdy KOvVufsr-yMH0nTbpioq0-lEN7O/edit?usp=drive link&uid=105909088912799954798&rtpof=true&sd=true

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.64

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	https://drive.google.com/file/d/1MJEAJ0gG6Ip29RQDse M4T3FZuvVRh td/view?usp=drive link
Upload Details of budget allocation, excluding salary during the year (Data Template)	https://docs.google.com/spreadsheets/d/1uRet41w46M6 ezQZaanypQCIEpccTLRe/edit?usp=drive link&uid=105909088912799954798&rtpof=true&sd=true

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library has installed the library automation software KOHA in the 2023-24 session. It is fully automated. The library also offers an E- library facility where 10 computers are available for the students to search for books in the library and access more than 1000 e-books already stored.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-Shodh Sindhu, Shodhganga Membership etc (Data Template)	https://docs.google.com/spreadsheets/d/1TyzNkmXoKfy-uDC6DGON WQVnTHKMckF/edit?usp=drive_link&ouid=105909088912799954798&rtfpof=true&sd=true

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR)

39,580/-

File Description	Documents
Any additional information	https://drive.google.com/file/d/1s4VX9hgOmQXtiN780zzTjZtwLzRAqAo4/view?usp=drive link
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	https://docs.google.com/spreadsheets/d/1TyzNKmXoKfy-uDC6DGON WQVnTHKMckF/edit?usp=drive link&ouid=105909088912799954798&rtfpof=true&sd=true

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	https://drive.google.com/file/d/1UkSos9D5C1K-wkKLunPwZyMxYGSJckI-/view?usp=drive link

4.3 - IT Infrastructur

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is Jio Wi-Fi enabled. Five classrooms are augmented into smart classrooms. Anti-virus software is installed on desktops and laptops of the college.

File Description	Documents
Upload any additional information	Nil
Paste link for additional information	Nil

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	
Student – computer ratio	https://drive.google.com/file/d/1_xHtItx2gUYSCNSbUxxjTwP35ilXsKCU/view?usp=drive link

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.64

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	https://drive.google.com/file/d/1MJEAJ0gG6Ip29RQDseM4T3FZuvVRh td/view?usp=drive link
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	https://docs.google.com/spreadsheets/d/1uRet41w46M6ezQZaanyxpQCIEpccTLRe/edit?usp=drive link&ouid=105909088912799954798&rtfpof=true&sd=true

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Different committees are formed to look after the infrastructural development and maintenance. The IQAC audits the academic and physical facilities of the college each semester. All the committees which take care of different facilities inform about any requirements to the IQAC or the Principal for immediate modifications. Procurement of

ICT equipment, furniture and other facilities is planned by IQAC. The college has full-time sweepers who take care of the cleanliness of the academic and administrative buildings. The volunteers of the Eco and Sanitation Club and NSS ensure the hygiene of the common toilets and the cleanliness of the campus. The college has full-time gardeners who take care of the beautification of the campus and the floriculture farm. A staff member has been assigned to take care of the UPS and generators of the college. Another staff member has been assigned to take care of the ICT facilities of the college. The Head of the departments looks after the departmental needs either for requisition of the books or other teaching aids.

File Description	Documents
Upload any additional information	https://drive.google.com/file/d/1rm2CYSceoHrjzcYiSqtXSEpIK2ePPwXp/view?usp=drive_link
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

217

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	https://drive.google.com/file/d/1bVBgQ0KjZUN1UW4gPWS2t9BR4AnOuzY/view?usp=drive_link
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	https://docs.google.com/spreadsheets/d/11et82nyith3rhxxQXGBaylK-KRKQe3sa/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	https://drive.google.com/file/d/1xbm6NNHowiYb4v8f7PesqjWbMpQJkWm/view?usp=drive link
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	https://docs.google.com/spreadsheets/d/1SOAe43LagNekQ9MMhdN04NnnLvQqkU4g/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	https://docs.google.com/spreadsheets/d/1QT534OWUbG4qGGyUWd_fw-zfXwHsQE5V/edit?usp=drive link&oid=105909088912799954798&rtpof=true&sd=true

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

49

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

49

File Description	Documents
Any additional information	https://drive.google.com/file/d/1luxEBy7bspFYkwPIZqC-C7eIoFzRyx8Z/view?usp=drive link
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	https://docs.google.com/spreadsheets/d/1oAdfPYcQgkysQqKK5QsgoHrG8yhesgMe/edit?usp=drive link&oid=105909088912799954798&rtpof=true&sd=true

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	https://drive.google.com/file/d/1d2JZ12LEGOKyTQXs_tVA2dxhDMY7MNUC/view?usp=drive link
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	https://drive.google.com/file/d/1HI2Dwvdk5U8en-ILNMFinLxzqK050wHi/view?usp=drive link

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	https://drive.google.com/file/d/1fybAQV1cj6YuJOHlvgRj3dywKr7z84Q9/view?usp=drive link
Upload any additional information	https://docs.google.com/spreadsheets/d/1Zzgs2Y4n1ox1IfZAjyikb-kStHIFSft0/edit?usp=drive link&oid=105909088912799954798&rtpof=true&sd=true

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	https://drive.google.com/file/d/132R9X_wZUs0OuRHNYXHNFJRPIq_ihH9D/view?usp=drive_link
Any additional information	No File Uploaded
Details of student progression to higher education	https://docs.google.com/spreadsheets/d/16gVxQEZZYUQHUAoi3wcRKf710bcHIA5E/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	https://docs.google.com/spreadsheets/d/14Dz6vjI4FJhjEwKV_i1AwWeUVDa_syYC/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true
Any additional information	NIL

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution follows the guidelines given by UGC, Nagaland University and other bodies to induct the students' representatives in various committees and bodies to make the administration and other co-curricular and extracurricular activities a success. The college has a Students' Union, which elects representatives to various Executive Posts like General Secretary, Assistant General Secretary, Games and Sports Secretary, Assistant Games and Sports Secretary, Literary Secretary, Cultural Secretary, Assembly, Information and Publicity Secretary. These representatives coordinate with different committees of IQAC to develop leadership qualities and skills in them. Students are represented in various committees of the IQAC like Games and Sports Committee, Literary and Magazine Committee, Cultural Committee, and Media and Publicity Cell. They also coordinate the organization of different activities of the college. The Students' Union not only voices the students' problems but also works for the development of the institution. The college also has an active NCC Boys and Girls battalion, NSS, RRC, Eco-Sanitation Club, and Entrepreneurship Skill Development Board to encourage students' engagement in community life and extension activities. The Students' Union is guided by the Students' Advisory Board.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	https://drive.google.com/file/d/1u01YJ9uXa9BYa7WT0lQqhmL1pn0p7a h/view?usp=drive link

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	https://drive.google.com/file/d/1XQGuXIiytKqtrwKujqHUT5TlEzFvovjz/view?usp=drive link
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	https://docs.google.com/spreadsheets/d/1gzLLGsliqF_ECj1vwnuq62AkuCbWkYZK/edit?usp=drive link&ouid=105909088912799954798&rtpof=true&sd=true

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College was established in the year 2015. The alumni have contributed a lot to the development of the college like books for the library, chairs, and microphone stand. They also installed a clock near the college entrance. The alumni are represented in the IQAC of the college. The Alumni Association elects its office bearers every three years. The alumni are now connected through WhatsApp and Facebook. The association celebrates Alumni Day yearly. The college highlights its basic needs to the Alumni Association to enable it to discuss the agenda in its meeting and contribute accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	Nil

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College envisions itself as a center of educational excellence that upholds holistic development of the students. The College plans to introduce new departments and infrastructural development. The College aims to create and disseminate knowledge, develop critical thinking in the students, nurture leadership qualities, encourage the students to develop knowledge of the cultures, traditions, and sentiments of the people, enable the students to pursue their chosen careers with distinction and create responsible citizens. The governance of the college has a decentralized structure. The Principal coordinates and supervises all the activities of the college. The Vice Principal is in charge of the academic activities and examination-related activities. Various committees and cells serve as vigilant eyes of the administration. Different departments are given the freedom to plan and devise their academic functioning. The college has a PTA, Alumni Association, Student Union and an Advisory Board. The prospective plans of the college are prepared by IQAC. The plans to implement are prepared in the staff council meeting and responsibilities are divided accordingly. All faculty members actively participate and discuss the issues deliberately and decisions are taken after proper coordination among all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	https://drive.google.com/file/d/1lNtyyyKR-3GfBRkld82A6_lRTiCcbfq-/view?usp=drive link

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is committed to the culture of participative management and a decentralised governance system. The Principal is in charge of administrative works and the Vice Principal is in charge of the academic and examination-related works, the HODs are in charge of departmental activities. The responsibilities of the institution have been decentralized by formulation of different committees, cells, associations and clubs; which cover all branches of the College activities like

1. IQAC
2. PTA Committee
3. Alumni Committee
4. Research & Development Board
5. Admission Committee
6. Examination Committee
- 7.

Anti-ragging Cell 8. Anti-Sexual Harassment & Women Cell 9. Games and Sports Committee 10. Literary and Magazine Committee 11. Cultural Committee 12. Career & Guidance Cell 13. Finance, Audits & Accounts 14. Canteen Committee 15. Eco -Sanitation Club 16. Students' Advisory Board 17. Library Committee 18. Students' Grievances Redressal Cell 19. Transport Committee 20. Entrepreneurship & Skill Development Board 21. Media and Publicity Cell 22. Students' Welfare Committee 23. RRC 24. NCC and NSS. These different bodies/cells/committees carry out their respective duties with freedom under the policy of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	https://drive.google.com/file/d/1vMUmPHsGfU1KhG41L2FZNBSx3u7B5E9f/view?usp=drive link

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the College successfully deployed the following plans for the year 2023-24

1. Facilitation of introduction of the Fourth year of FYUGP under NEP2020 for Five Subjects from 2025-26 session;
2. Applying for Sociology;
3. Black topping of College Road;
4. Procuring additional desk-benches, whiteboards, lecterns for classrooms;
5. Graveling of compound outside Academic cum administrative building;
6. Construction of tribal museum/exhibition hall with PTA support;
7. Utilization of non-built up campus area by starting banana farm with PTA support;
8. One-month Hands-on training in five (5) different trades in collaboration with Nagaland Tool Room and Training Centre
9. Cutting of approach road to staff quarter

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	https://drive.google.com/file/d/10_r-rrQwHLVB7jnP60IqPQxIyAuqm9tQ/view?usp=drive link

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution comes under the Directorate of Higher Education, Nagaland. The institution has an Advisory Board chaired by the Deputy Commissioner with two representatives each from Nagaland University and teaching staff. The Principal is in charge of the administrative functioning. The support staff works under the Senior Head Assistant. The IQAC plans and implements quality enhancement measures for the college. The HODs administer the regular functioning of the respective departments. The College forms IQAC and various Committees/Cells to carry out different activities of the college and annual reports of each committee/cell is submitted to the IQAC. The annual budget allocation, recruitment of employees and promotional policies are managed by the Department of Higher Education. The recruitment, service rules, and promotional policies of the teaching staff and Librarian of the college come under the Higher Education Service Rules of Nagaland whereas those of the Support Staff come under the Nagaland State Government Service Rules. Grievances Redressal Committee has been set up to address the grievances of the students. A Suggestion Box has also been set up and necessary actions are taken accordingly. The grievances of the teachers and support staff are addressed by the Principal and serious issues are forwarded to the Director of Higher Education. The students' grievances are addressed through Anti-ragging, Anti-sexual Harassment & Women cell and the Students' Grievances Redressal Cell of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://zisajipresidencycollege.com/gallery#item-42
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	https://docs.google.com/spreadsheets/d/1QmYsl5eLo9_5cMa-7yta5DnDTrIImoaj/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

GIS: under this scheme the staffs are deducted Rs. 80/- per month from their salary to avail group insurance scheme.

CMHIS (Chief Minister Health Insurance Scheme): This scheme was launched by Government of Nagaland in the year 2022 for Teaching and non-teaching Regular employees.

GPF/CPF: The staff appointed before 2008 benefits from the General Provident Fund.

Pension: Staff also avails after retirement pension benefit. Staffs appointed after 2012 enjoy the retirement benefit under the New Pension Scheme (NPS).

Gratuity: Gratuity benefit is enjoyed by all after retirement.

Allowances: The staffs get a dearness allowance, HRA and medical allowance.

Duty leave: Duty Leave is granted to all the staff for career advancement programmes, skill development programmes and official meetings and training.

Earned Leave: Earned Leave of 10 days for teaching staff and 30 days for non-teaching staff is given every year.

Study Leave: Study Leave for three years is granted to the teaching staff to pursue research.

Maternity Leave: Maternity Leave of twenty-six weeks is granted to female staff.

Medical Leave: 20 days of half-pay Leave annually is given to staff only on medical grounds.

The Institution also takes care when any staff or faculty gets sick and extends humanitarian aid when any family members of the staff have expired to show solidarity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	https://docs.google.com/spreadsheets/d/1t-Bhgh2ycSUw-Y8-7xr-KjyrMMozOMZz/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	https://docs.google.com/spreadsheets/d/1sPubKlunx4gVAT8tHXUO55SdKrhCF3YB/edit?usp=sharing&oid=105909088912799954798&rtpof=true&sd=true

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	https://drive.google.com/file/d/1nJunpGkZiWuJHNMnvwdCFhUmTk1BDsTd/view?usp=drive_link
Details of teachers attending professional development programmes during the year (Data Template)	https://docs.google.com/spreadsheets/d/1nJCss6jx-rzTXp13cI5VVM7Uw47Yotk6/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Performance Appraisal Report (APAR) is filled by the teaching and non-teaching staff which is reported upon by the Principal of the college under certain criteria and reviewed by the Director of Higher Education afterwards. Apart from that, the Performance based appraisal system as per Higher Education Rules of the state has been adopted in the college. For promotion of teaching staff a Self-

performance appraisal report is filled in the prescribed format and is submitted to the HOD by the faculty and there after verification is submitted to the IQAC. The outcome of the review of the performance appraisal reports is recorded and compiled by IQAC which is later forwarded to the screening committee constituted by the Department of Higher Education for API score calculation. The students' feedback on the faculty regarding different aspects of his/her teaching and teacher student relation is also collected. IQAC assesses the feedback and submits a report to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. The expenditure of government grants under plan and nonplan is externally audited by the Department of Higher Education through the office of the Accountant General of Government of Nagaland. The expenditure of the internal fund is audited by a private Chartered Accountant every year. The audit of the internal fund has been done till the financial year 2024-2025 by a Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	https://drive.google.com/file/d/1MJEAJ0gG6Ip29RQDseM4T3FZuvVRh td/view?usp=drive link

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	https://docs.google.com/spreadsheets/d/1DT1slbxelAYzrc5vHkZILAerI7-R-CMW/edit?usp=drive_link&oid=105909088912799954798&rtpof=true&sd=true

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds from different heads such as 1. Fund received from State government. 2. Fund received from Student Fees. 3. Fund received from donation.

Funds received from the State Government are utilised for the purpose it is received such as Salary of the staff, carrying out institutional activities, maintenance, and infrastructural development. However, the fund generated internally from admission is spent for the purpose as stated in the Fee structure such as university fees, internal examinations, library, co-curricular and extra-curricular activities, students' union and so on. The college has various committees to plan effectively and ensure optimal utilisation of the funds. The committees submit the utilisation statement of the fund sanctioned to them after each activity. Fund received from donations is mostly used for the welfare of the students which is supervised by the Student Welfare Committee. The Audit Committee monitors the judicious utilisation of the fund and prepares the record for the audit of funds annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	https://drive.google.com/file/d/1MJEAJ0gG6Ip29RQDseM4T3FZuvVRh td/view?usp=drive_link

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been established in the college and functioning since 2013. The institutional policies about quality assurance are as follows: To ensure and enhance the quality of teaching, learning, and infrastructure. To prepare a prospective plan at the beginning of

each academic year and ensure its effective implementation. To analyze the feedback reports and plan corrective measures. To facilitate a good working environment for the staff for better performance. During the last few years, IQAC has suggested many developmental plans, and most of them were accepted for implementation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the institution reviews the structures and methodologies of operations, the teaching-learning process, and learning outcomes at periodic intervals through a performance appraisal system, feedback system and annual academic audit. IQAC has suggested many measures to enhance the quality of the teaching-learning process and ensure the effective implementation of the same. Out of many two can be noted as follows: IQAC while reviewing the teaching-learning process found it necessary to bring a few reforms in the examination system of the college. Consequently, it introduced transparency in the internal assessment system. It proposed that the teachers should provide the answer books to the students and should discuss the questions with the students after the completion of each assessment. On the other hand, it introduced a coding system in the evaluation of the Term-End examination so that confidentiality and judicious evaluation may be maintained. The IQAC while reviewing the teaching-learning process found it necessary to bring innovation in the teaching. So, it suggested setting up smart classrooms for the students. The college presently has 5 smart classrooms. It has not only increased student participation in the classroom but also has improved their result.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	https://drive.google.com/file/d/1kPgvBgahBwh-nPfmXRA9DbDVsNzDH1E1/view?usp=drive link
Upload any additional information	https://drive.google.com/file/d/1G3E6m9r1EtEiWn0vcyxZzTP-JVTQ8427/view?usp=drive link
Upload details of Quality assurance initiatives of the institution (Data Template)	https://docs.google.com/spreadsheets/d/1M_HhmXUdgihhltmOKXbvesyCpKCZN12Z/edit?usp=drive link&ouid=105909088912799954798&rtpof=true&sd=true

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Safety and security: The College is taking all care to ensure safety and security in the campus especially with regard to its girl students. The Anti-sexual Harassment and Women Cell, Anti-ragging Cell and Students' Grievance Redressal Cell ensure that the campus is free from sexual harassment, ragging and antisocial activities in the campus. Disciplinary Action Committee ensures that the students abide by the rules and regulations of the college keeping in mind the image of the college in the state. CCTV Cameras are installed at different points of the college to record both the movements and activities of the people on the campus and take necessary actions if required.

2. Commemoration of important days: International Women's Day was celebrated on 7th March in the college. A Spoken Word Competition was organized based on the theme: Accelerate Action: "For ALL Women and Girls: Rights, Equality and Empowerment".

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1wPWWQ_QxNitXQsKXD7TDkrlxC3b8vhkw/view?usp=drive link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures

Any 2 of the above

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	https://drive.google.com/file/d/1n5Vu8UuW3iYcWQQPJweO9L4Pw2DmTy0Y/view?usp=drive link
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The Institution is declared as a Plastic Free zone. The Eco-Sanitation Club through volunteers takes care of the waste materials and dumps them with proper care. The College adopts the method of incineration to dispose-off solid wastes. The incineration is done away from the main campus and care is taken to avoid extreme amounts of heat and smoke.

Liquid waste management: The institute has no Liquid waste treatment plant as little amount of liquid waste is generated in the campus.

E-waste management: E-wastes are stored in a secured place with a view to reusing some of its parts. The equipments or old electronic gadgets which cannot be reused are auctioned among the staff. The remaining E-wastes are either disposed through incineration or land filling.

Waste recycling system: The students are given skill development training on recycle and reuse of plastic wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/14DV6bs761cW9MEZJgDqPPrjn80CPdr4L/view?usp=drive link
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: B. Any 3 of the above

1. Rain water harvesting
2. Bore well /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	https://drive.google.com/file/d/1ltAzBF0dxf05XozEO1TsPL2RGNJgMufx/view?usp=drive link
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
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Geo tagged photos / videos of the facilities	https://drive.google.com/file/d/1YBf-mJ3RRSpPpZx36E1LRG6X21KZ4OW7/view?usp=drive_link
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following

1.Green audit

2.Energy audit

C. Any 2 of the above

3.Environment audit

4.Clean and green campus recognitions/awards

5.Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	https://drive.google.com/file/d/1As32g18XcgXyTZEmMvyITxCr9IEc8fLu/view?usp=drive_link
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	
Any other relevant information	https://drive.google.com/file/d/14AIVqaAE76nNJoRNSLHVCqNP2SukkId3/view?usp=drive_link https://drive.google.com/file/d/1lbXg5IARepeCyGk1lI3l0NxxoZRdg04V/view?usp=drive_link

7.1.7 - The Institution has disabled-friendly, barrier free environment

E. None of the above

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Disabled-friendly washrooms**
- 3. Signage including tactile path, lights, display boards and signposts**
- 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen- reading software, mechanized equipment**
- 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The prime objective of the college is to create an inclusive environment for all its stakeholders. To maintain a pluralistic institution it maintains zero tolerance to all kinds of 'isms' that differentiate student to student. The College is situated in a multilingual and multi-ethnic community where 4 major tribes along with other Naga tribes and non-Nagas from other States coexist. It observes various national and regional festivals to integrate people from diverse backgrounds. It promotes cultural diversities in its annual cultural fest where people from different backgrounds showcase their cultural heritage. It grants three days of restricted leave to observe respective indigenous festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://zisajipresidencycollege.com/gallery
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To uphold the constitutional values, rights, duties, and responsibilities of citizens, the institution observes national festivals like Independence Day, Republic Day, International Women's Day and Constitution Day. They aim to highlight the constitutional spirit of liberty, equality, justice, and fraternity. Moreover, the RRC, NSS, and NCC members of the College participate in various activities that inculcate these values. It also observes World Environment Day to ensure environmental concerns, Swachh Bharat Abhiyan through NSS to promote the importance of cleanliness in our lives. Diversity is celebrated in all its beautiful facets. The Students' Union Election also plays an important role in training the students in leadership.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1lbXg5IARepeCyGk11I3l0NxxoZRdg04V/view?usp=drive link
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

D. Any 1 of the above

1. The Code of Conduct is displayed on the website.

2. There is a committee to monitor adherence to the Code of Conduct.

3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	https://drive.google.com/file/d/1LFH89hNdqr7vwAmBtTMLQ4Hs4Q2lMEJW/view?usp=drive link
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	https://zisajipresidencycollege.com/public/assets/frontend/img/prospectus/prospectus2024-25.pdf https://zisajipresidencycollege.com/public/assets/frontend/img/exam/exam-report/NU-Challan.pdf

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates/observes the national and international commemorative days, events and festivals with a fervent zeal. They include International Women's Day, Independence day, Republic day, World Aids Day, World Environment Day, Gandhi Jayanti, Teachers Day, World Health Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	https://drive.google.com/file/d/14-7ihcv3Z3r5_euG_WwSJTecNNK_wcOY/view?usp=drive_link
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I

1. Title of the Practice: EARN WHILE YOU LEARN

2. Objectives of the Practice:

To make higher education accessible to the poor and zealous students

To enable students use their spare time efficiently for personal growth

To develop the skills of the students and make them employable in future

3. The Context: The Kiphire District is in the remotest corner of Nagaland with inadequate economic activities. So academic pursuit becomes a hard-hitting job for the students and sometimes ending in an increase in drop-out ratio. Keeping such things in mind the college has introduced Earn While You Learn in the year 2017.

4. The Practice: Various farming works, construction works and repair works had been carried on in the college with hired labour from outside. So, the college decided to employ its own skilled students for this purpose as far as possible and viable. The college notifies the students to submit their name for different services in a required format as and when necessary. Attendance of the students is recorded and submitted to the Principal along with remuneration bill for each applicant. Students are not allowed to work more than six hours a week to ensure that the jobs are not pursued at the cost of their academic pursuit.

5. Evidence of Success: Many students applied under this scheme for the session 2024-25 and after screening many could avail the benefits as reflected in the table:

Types of Work	Total Applicants	No of Students Benefitted	Amount disbursed
Poly-house Maintenance	25	20	20000/-

6. Problems Encountered and Resources Required: As the institution has a very small number of works and there is a lack of fund, many students can't be accommodated under this scheme. Besides, the institution is still hiring professional from outside as the students are not skilled enough and there is a lack of equipment to carry out such works.

7. Note: Earn While You Learn is a successful practice in the institution and can be adopted by other institutions mostly located among financially backward people. This will certainly help in decreasing the drop out percentage by benefitting the students.

II

1. Title of the Practice: ZISAJI FREESHIP

2. Objectives of the Practice:

To help academically excellent but financially backward students to access higher education

To help orphan students to pursue higher education

3. The Context: Kiphire being a remote place with parents mostly belonging to financially backward class. This results in a high drop out ratio. Thus the college has introduced a Freeship scheme for the academically excellent but poor students. Besides a fee waiver is given to orphans during their first admission to the institution.

4. The Practice: In the beginning the institution created a fund with the contribution from the teachers. Later contributions from other people and different types of fines collected from students were added to it to expand the corpus.

These orphans take admission paying the full amount during their admission. But later 10 orphans are selected keeping in view their academic performance and 50% of their admission fee is refunded to them provided they produce evidence of the death of both parents. This is a one-time relaxation given to the concerned students.

In every semester notification is served to the poor students who have secured 60% in their last semester to apply for freeship in a prescribed format. Equal weightage is given to their academic performance and income during screening.

5. Evidence of Success: The scheme has been successfully running for last many years and so many students have benefited from it. Details of the financial assistance and number of beneficiaries for the session 2024-25 have been listed as follows:

YEAR	NAME OF THE SCHEME	TOTAL APPLICANTS	TOTAL NO OF STUDENTS BENEFITTED	AMOUNT DISBURSED
2024-25	Zisaji Freeship for poor/orphan (academically excellent students)	7	7	Rs.14,700

6. Problems Encountered and Resources Required: Though many students apply for this scheme but a few get this benefit for limited financial resource available in the institution. The institution faces challenges in expanding the fund required for this scheme.

7. Notes: This scheme is popular among the financially backward but academically excellent students. This scheme has been helpful to encourage orphan students to pursue higher education and decrease the drop out percentage of students.

File Description	Documents
Best practices in the Institutional web site	https://zisajipresidencycollege.com/iqac-innovation
Any other relevant information	

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words.

In alignment with its vision and commitment to community advancement, the institution continues making steady improvements to ensure holistic growth and empower students from this geographically remote region, enabling them to contribute meaningfully to 21st century society. The institute is distinctive in improving the academic setting and associated infrastructural facilities.

Introduction of New Programme: The institute has completed the process to be among the first to introduce the 4th year of FYUGP in 2025-26, fulfilling NEP 2020's vision. Sociology is also planned as a new subject by 2026-27.

IGNOU Centre: The institution operates an IGNOU centre to support student progression in higher education. This session, 15 students have enrolled across various programmes, making education accessible to economically disadvantaged learners.

Internship, Skill Development and Career Guidance: An internship programme connecting students with 8 Internship Providing Organisations has benefited 76 students with real-world experience. A one-month

Entrepreneurship Skill Development Programme enhanced employability for 115 students. A Career Guidance Programme was also organised to further illuminate future opportunities for students.

Scholar Support Programme: A structured mentoring system provides continuous academic and personal guidance. This session, 25 mentors have supported 270 mentees, fostering both intellectual and personal development.

File Description	Documents
Appropriate web in the Institutional website	
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Action Plan 2025-26

1. Introduction of the fourth year of FYUGP;
2. Introduction of new Department viz. Sociology
3. One national seminar/webinar to be conducted
4. Actively encourage faculty to attend workshops, seminars, and pursue research for continuous professional growth;
5. Proposal for Administrative Block to be submitted to DHE;
6. Install street lights within college campus;
7. Additional Classrooms to be arranged in the boys' hostel building;
8. Staff quarter to be completed and occupied;
9. Expansion of exam branch;
10. Office/meeting rooms to be provided for NSS, NCC, ZPCSU, Guidance and Counselling Cell;
11. Girls' common room for female students;
12. Maintain two volleyball courts to host District Volleyball Championship;
13. Collaboration with vocational and skill training provider(s) for short-term training purpose;
14. Nature camping for the teaching faculty.

